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Metro Atlanta ITA Work Group
Quarterly Training Provider Application Review
October 24, 2023

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ARC/ARWDB CRC Staff
Norris Smith
Dorothy Herzberg
Deborah Battle
Phyllis Jackson
Juanita Horsey
Denise Dixon
Nicolett Davis

City of Atlanta WIB Staff
Sonia Wilson-Westmoreland

Cobb WIB Staff
Michelle Williams

DeKalb WIB Staff
Robert Davis
Robert Ingram
Seretta Hewitt
Patricia Lewis

Fulton WIB Staff
David Keyes

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Norris Smith called the meeting to order at **11:08 A.M.**

Review, discussion and evaluation of new program requests, program cost changes and ITA price changes were discussed virtually:

New Training Provider Applications
New training provider applications are initiated by training providers requesting to be approved as an eligible training provider and are not currently listed on the State Eligible Training Provider List.

Provider Name: Lotus Skin Institute
Program Title: Esthetics
Nicolett Davis made a motion to deny approval due to the program not an in-demand occupation. Sonia Wilson-Westmoreland seconded the motion and the Work Group unanimously agreed.

Provider Name: Automotive Training Center
Program Title: Entry-Level Technician Program
David Keys made the motion to approve this program. Sonia Wilson-Westmoreland seconded the motion and the Work Group unanimously agreed.

New Additional Program Requests

New/Additional/Program requests are initiated by approved training providers requesting to add a new program to existing programs listed on the State Eligible Training Provider List.

Provider Name: Kennesaw State University
Program Title: Culinary Apprenticeship Certificate
Nicolett Davis made the motion to deny due to the program not leading to a credential. The program is also not an official USDOL Apprenticeship program. Robert Ingram seconded the motion to deny and the Work Group unanimously agreed.

Provider Name: EduConnect Training Corp
Program Title: Entrepreneurship Education Program
David Keys made the motion to deny due to the program not leading to direct employment and a credential. Sonia Wilson-Westmoreland seconded the motion to deny and the Work Group unanimously agreed.

Program Change Request

Program change Requests are initiated by approved training providers requesting to change current cost or program entry requirements to existing programs listed on the State Eligible Training Provider list.

Provider Name: Kennesaw State University
Program Title: Information Systems Security Professional Certificate
Sonia Wilson-Westmoreland made a motion to approve the increase of $200.00 for the program due to increased tuition. Michelle Williams seconded the motion and the Work Group unanimously agreed.

Provider Name: Singleton Surgical Institute
Program Title: Sterile Processing Technician
David Keyes made a motion to approve the cost increase of $735.00 for the program due to increased tuition. Nicolett Davis seconded the motion and the Work Group unanimously agreed.

Provider Name: International Institute of Technology & Application (IITA)
Program Title: Oracle Database Administration
Michelle Williams made a motion to table consideration due to questions regarding the self-reported program performance. Robert Davis seconded the motion and the Work Group unanimously agreed.

Provider Name: International Institute of Technology & Application (IITA)
Program Title: Certified Electronic Health Record Specialist
Michelle Williams made a motion to table consideration due to questions regarding the self-reported program performance. Robert Davis seconded the motion and the Work Group unanimously agreed.

Other Agenda Items
Norris Smith informed the Work Group that the directors have made the decision to suspend Katlaw on the ETPL till corrective action has been completed. A letter explaining the decision will be sent out shortly to the training provider.

Norris Smith reminded everyone of the next ITA WorkGroup meeting which will tentatively be January 24, 2024.

Meeting adjourned at 11:56 AM.