

Wednesday, December 2, 2020 | 1:00 p.m.

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Phone Conference ID: 242 102 085#

The meeting agenda with all presentations and references can be found at: www.atlantaregional.org/board

- I.** Welcome and Pledge of Allegiance *Kerry Armstrong, Chair*
- II.** **Recognition and Appreciation** of Outgoing ARC Board Members: **Mike Boyce**, *Chairman, Cobb County*; **Mike Houchard**, *Citizen Member District 6 (portions of DeKalb/Gwinnett/Rockdale)*; **Charlotte Nash**, *Chairman, Gwinnett County*; **Randy Ognio**, *Chairman, Fayette County*; **June Wood**, *Chair, Henry County*
- III.** Chairman's Comments *Kerry Armstrong, Chair*
- IV.** Treasurer's Report *Bob Reeves, Treasurer*
- V.** Consent Agenda *Kerry Armstrong, Chair*
 - A. October 28, 2020 Meeting Summary
- VI.** Action Items *Kerry Armstrong, Chair*
 - A. Resolution to Adopt the 2021 Work Program and Budget *Bob Reeves, Treasurer*
 - B. Resolution to Adopt the ARC Bylaws Revisions Recommendations *Kerry Armstrong, Chair*
 - C. Resolution to Adopt the 2021 Unified Planning Work Program (UPWP) *Charlotte Nash, Chair, TAQC*
- VII.** Discussion/Information Items *Kerry Armstrong, Chair*
 - A. Listening to Pandemic Voices: Metro Atlanta Speaks 2020 *Mark Mathews, Chair, CRC*
Jim Skinner, Research & Analytics
 - B. Legislative Update *Eric Dial, Chair, SRC*
John Bayalis, Manager, Intergovernmental Affairs
- VIII.** Announcements and References *Doug Hooker, Executive Director*
 - State Ethics Requirements for ARC Board Citizen Members – Time Sensitive (Due on or before 01.31.21) – **memo at everyone's place**
- IX.** Adjourn

Next Committee Day: **WILL BE ANNOUNCED**
Next Commission Meeting: **WILL BE ANNOUNCED**

MEMORANDUM

DATE: December 2, 2020
TO: Atlanta Regional Commission
FROM: Bob Reeves, Treasurer
SUBJECT: Treasurer's Report

Attached is the summary of total governmental fund type revenues, expenditures and change in fund balance through **November 30, 2020**. Total governmental fund revenues, expenditures and change in fund balance may be summarized as follows:

Fund Balance at 1/1/20		\$5,421,746
Add: Revenues and Transfers in	\$59,875,389	
Total Expenditures	<u>59,905,849</u>	
Revenue over (under) Expenditures	(30,460)	
Net Increase, (Decrease) in Fund Balance		<u>(30,460)</u>
Estimated Fund Balance at 12/31/2020		\$5,391,286

Attachment

ATLANTA REGIONAL COMMISSION			
Treasurer's Report			
Revenues and Expenditures			
November 30, 2020			
			% Y-T-D
	Budget	Y-T-D	to Budget
Fund Balance as of 1/1/2020	\$5,421,746	\$5,421,746	
Revenues:			
Regional Appropriations	5,113,240	4,011,892	78.5%
Interest Income	48,000	38,647	80.5%
Special Revenue Fund Income	82,325,490	53,113,290	64.5%
Local Match	3,637,103	2,135,887	58.7%
Enterprise Income	654,500	496,685	75.9%
Miscellaneous Income	127,047	78,988	62.2%
TOTAL	\$91,905,380	\$59,875,389	65.1%
Expenses:			
Salaries and Benefits	25,706,710	21,069,912	82.0%
Contracts	23,809,561	8,262,686	34.7%
Equipment	719,979	598,400	83.1%
Miscellaneous Operating	2,444,241	1,092,709	44.7%
Travel	506,609	80,529	15.9%
Rent and Related	2,009,878	1,635,199	81.4%
Other Computer Expenses	1,419,970	461,233	32.5%
Sub-Grants/Participant Payments	35,727,023	26,705,181	74.7%
Other Expenses	-	-	0.0%
Over/(Under) Indirect Recovery	(377,818)	-	0.0%
TOTAL	\$91,966,153	59,905,849	65.1%
Excess (Deficiency) of Revenues			
Over (Under) Expenses	(60,773)	(30,460)	
Estimated Fund Balance:			
December 31, 2020	\$ 5,360,973	\$5,391,286	



Atlanta Regional Commission



BOARD MEETING SUMMARY

October 28, 2020

What's in Store for Next Year: 2021 Work Program & Budget

ARC Executive Director Doug Hooker made a presentation on the agency's 2021 Work Program and Budget. The ARC Board is expected to vote on this at the joint Nov./Dec. meeting on Dec. 2.

Highlights of the 2021 Work Program include:

- Working with federal and state government affairs teams to build relationships with newly elected or re-elected members of Congress and the Administration.
- Leading the Saving Our Atlanta Region's Residents (SOARR) regional housing stability initiative to mitigate the impact of the pandemic economy on evictions.
- Expanding ARC's Behavioral Health Coaching service within the Atlanta region and other parts of the state.
- Conducting a new Household Travel Survey in partnership with GDOT and other stakeholders to inform regional planning and transportation model development.
- Embarking on an update to the Aerotropolis Atlanta Blueprint, which promotes economic investment, job growth and quality of life in areas around Hartsfield-Jackson Atlanta International Airport.
- Providing security planning and preparedness support for the 2021 Major League Baseball All-Star Game.

- Launching a comprehensive strategic communications plan to support agency goals and objectives.

For more information:

- [2021 Work Program & Budget Executive Summary](#)

Modified Version of Bylaw Revisions Up for First Read

At the September Board Meeting, a draft revision to the bylaws was presented for a first read, following the work of the Board Engagement Task Force. Since that meeting, some changes were made to the revisions, necessitating another first read and a 30-day waiting period before action by the Board.

Unless noted below, the revisions to the bylaws presented at the September meeting are the same. The modifications presented in the October first read are summarized as follows:

1. Because transitioning the schedule from monthly to bi-monthly can delay items that are urgent or present themselves between meetings, a duty was added for the Chair to determine whether the issue can go before the Governance Committee instead of the full Board of Directors. The Governance Committee will have the duty to take up those issues as determined by the Chair. The full Board of Directors may still have to convene to act on certain issues as required by state law.
2. Duties have been added to the Budget and Audit Review Subcommittee (BARS). These changes pertain to the oversight of independent auditors, the audit process, and the duty to report to the Governance Committee.
3. The third change clarifies language pertaining to the MPO at a federal planning level vs. the state level. These changes were added at the request of the ATL.

[View the presentation of the bylaw revisions here.](#)

Unified Planning Work Program Documents Transportation Activities in Region

John Orr, Manager of ARC's Transportation Access and Mobility group, presented a first read on the 2021 Unified Planning Work Program, or UPWP. This program is developed each year to document the planning activities performed with federal, state, and local transportation funds in the 20-county Atlanta region. It is developed in cooperation with state and local governments and public transportation operators, and includes a discussion of planning priorities facing the metro area.

[Unified Planning Work Program - Draft](#)

Preview of 2021 Legislative Session Outlook

John Bayalis, Manager of Intergovernmental Affairs, provided updates on upcoming notable items in the legislative session. Topics included transportation, freight and logistics, and a number of items affecting Aging Services as well as Workforce. On the federal side, the presidential election results and workforce and transportation funding will be in the spotlight.

[2021 Legislative Outlook](#)

Announcements and References

- ARC Annual State of the Region Breakfast, Friday, November 13, 2020, Virtual, 8:00 a.m.

Next Committee Day: Thursday, November 12, 2020

Next Commission Meeting: Wednesday, December 2, 2020

ARC BOARD MEETING ATTENDANCE: OCTOBER, 2020

Armstrong, Kerry	Present
Arnold, Julie Keeton	Present
Bivins, Charlton	Present
Bonner, Deane	Present
Bottoms, Keisha Lance	NOT PRESENT
Boyce, Mike	Present
Burnette, Dennis	Present
Cantrell, Greg	Present
Clarkson, Eric	Present
Clemons, Ollie	Present
Davis, Tread - NON VOTING	Present
Day, Joy	Present
Dial, Eric	Present
Evans, Vince	Present
Houchard, Mike	NOT PRESENT
Hutchison, Steve	NOT PRESENT
Jackson Jones, Romona	Present
Johnston, Harry	Present
Levetan, Liane	Present
Mason, Mike	Present
Mathews, Mark	Present
McGuire, Mickey	Present
Miller, Steve	NOT PRESENT
Moore, Felicia	Present
Nash, Charlotte	Present
Nesbitt, Oz	Present
Ognio, Randy	Present
O'Neal, Angelia	Present
Paul, Rusty	Present
Pitts, Robb	Present
Reeves, Bob	Present
Robinson, Rochelle	Present
Sylvia, Richard	Present
Thurmond, Michael	NOT PRESENT
Turner, Jeff	NOT PRESENT
Wan, Alex	Present
Williams, Vince	Present
Wood, June	Present

Memorandum

To: Atlanta Regional Commission

From: Doug Hooker
Executive Director, ARC

Date: December 2, 2020

RE: 2021 Work Program and Budget

Over the last several weeks, the Commission members have been briefed on the proposed 2021 annual work program and budget, the (*Draft*) *Strategy 2021*. In addition, members of the Budget and Audit Review Committee recently completed a review of the budget and endorse the 2021 work program and budget proposal.

Strategy 2021 focuses on setting forth the Commission's annual blueprint for action to help build a regional community and set forth a program of work along with related funding, which reflects the Board's priorities of services to local governments. Initiatives for 2021 include:

- Help to lead and support SOARR (Saving our Atlanta Region's Residents;
- Conduct a new Household Travel Survey in partnership with GDOT and other stakeholders.
- Work with regional partners to further collective impact approaches to improve the region's workforce systems, including the recently launched Equity@Work initiative;
- Manage the Urban Area Security Initiative for homeland security training exercises and preparation for the 2021 Major League Baseball All Star Game;
- Expand ARC's Behavioral Health Coaching service within the Atlanta region, as well as to other area agencies on aging;
- Improve mobility and transportation options for older adults and persons with disabilities;
- Finalize and launch implementation of the ARC IT Strategic Plan;
- Continue to implement our ALMA, LINK, MARC, and RLI leadership programs;
- Coordinate with the State, to help the region respond the Supreme Court's anticipated decision in the *Florida v Georgia* water litigation; and
- In other ways support the region to manage through and rebound from the COVID-19 pandemic.

Throughout the work program, we have sought ways to increase our interdisciplinary work, improve service and outreach to your communities, who are our constituents, and to develop stronger community partnerships.

Attachment A consists of a full package of the budget summary tables and charts

published in the proposed *Strategy 2021*. Additional revisions resulting from continuing refinement will be incorporated into the final *Strategy 2021* to be published early next year.

Total projected revenues total \$99,974,726 and projected 2021 expenditures equal \$99,943,768, thereby projecting a slight increase in the agency's fund balance. The 2021 budget represents an approximate \$8.6 million increase over the final 2020 budget.

The 2021 budget contains a total of \$45,604,918, in sub grants and participant expenses which is passed on to local governments. The 2021 funds expended directly by ARC on behalf of local communities includes an additional \$17,704,196 for contracts administered by staff.

	Final 2020 Budget	Proposed <u>2021 Budget</u>
Funds Expended Directly by ARC	\$48,465,529	\$54,338,850
Sub grants and Participant Expenses	\$42,860,922	\$45,604,918
Total Expenses	\$91,326,451	\$99,943,768
Total Revenues	\$91,377,077	\$99,974,726

As shown in Attachment A, the projected ending fund balance for 2021 totals \$5,503,331. This balance meets the \$4,000,000 minimum recommended by the Budget and Audit Review Committee. The 2021 number is also based upon a projected 2020 ending fund balance that will be finalized as part of the close out of 2020 financial activity in early 2021. Any material adjustments to funds available as well as new and continuing grant funding will be brought back to the Commission as amendments to this initial budget. All governmental and proprietary funds of the Commission will be reviewed regularly to ensure that the projected fund balance for 2021 remains in line with the budget.

Funding of the proposed 2021 Work Program comes from a combination of continuing and anticipated local, state and federal resources. The proposed work program, to this point, has served as the basis for preliminary funding negotiations for new grants. As appropriate, final-funding applications will be submitted upon Commission adoption of the work program.

The provisions of Georgia Code Section 50-8-80 et seq. require that the Commission adopt a work program and budget for the succeeding calendar year, before the 15th day of December each year. Once adopted, the 2021 Work Program and Budget will be the Commission's official policy guiding allocation of the Commission's money and staff resources during 2021.

I recommend your adoption of the accompanying resolution.

Attachment A - 2021 Budget Summary

Attachment B- Final Amendment: 2020 Budget

A RESOLUTION BY THE ATLANTA REGIONAL COMMISSION

- 1. ADOPTING THE 2021 WORK PROGRAM AND BUDGET;**
- 2. APPROVING FINAL 2020 WORK PROGRAM AND BUDGET AMENDMENTS; and**
- 3. AUTHORIZING ALL NECESSARY ADMINISTRATIVE ACTION TO IMPLEMENT THE 2021 WORK PROGRAM AND BUDGET.**

WHEREAS, the Commission is required by Georgia Code Section 50-8-80 et seq. annually to prepare and adopt a work program and budget for the succeeding calendar year; and

WHEREAS, the document *Strategy 2021* (October 28, 2020) summarizes the proposed 2021 Work Program and Budget, and said document has been the subject of careful review by members of the Commission, by numerous federal, state and local government officials and by other interested parties; and

WHEREAS, as a result of this review, the Executive Director has submitted to the Commission the attached memorandum dated December 2, 2020 and titled, “2021 Work Program and Budget,” which summarizes final 2020 budget amendments and the *Strategy 2021*; and

WHEREAS, Cherokee, Clayton, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry and Rockdale Counties and the City of Atlanta provide operating funds for the Atlanta Regional Commission in accordance with O.C.G.A. § 50-8-101(b)(2)(A), (B), and (C); and

WHEREAS, O.C.G.A. § 50-8-101(b)(2)(D) provides for periodic increases in these operating funds based on increases in the Average Annual Consumer Price Index for All Urban Consumers (CPI-U) and approval of the Commission; and

WHEREAS, additional unrestricted operating funds are needed to provide matching funds for available federal, state and other funding and to fund essential regional programs that have no federal or state funding sources.

NOW, THEREFORE, BE IT RESOLVED that the Atlanta Regional Commission hereby adopts the 2021 Work Program and Budget contained in *Strategy 2021* (October 28, 2020); and

BE IT FURTHER RESOLVED that the Commission also hereby approves final 2020 Work Program and Budget amendments as summarized in the Executive Director’s memorandum titled, “2021 Work Program and Budget,” dated December 2, 2020; and

BE IT FURTHER RESOLVED that the Chair and the Executive Director are hereby authorized to take all necessary administrative actions to implement said 2021 Work Program and Budget.

**2021 BUDGET SUMMARY
ELEMENT 1
RESEARCH & ANALYTICS**

Revenues		Percent of Total
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	2,555,460	75.6%
State and Local Match	-	0.0%
ARC Required Match	569,911	16.9%
ARC Supplemental Funding	56,397	1.7%
Private Sector Funding	200,000	5.9%
Enterprise Fund Income	-	0.0%
Other Revenue	-	0.0%
Total Revenues	\$3,381,768	100.0%
Expenses by Work Program Titles		
01A	Estimates and Forecasts	1,821,600 53.9%
01B	Geographic Information Systems	1,309,475 38.7%
01C	Data Resource Partnerships	250,693 7.4%
01D	Travel Demand Model Development & Support	0.0%
Total Expenses	3,381,768	100.0%
Expenses by Type		
Salary and Benefits	1,793,289	53.0%
Contracts	175,000	5.2%
Equipment	10,000	0.3%
Misc. Operating	132,899	3.9%
Travel	22,500	0.7%
Rent & Related	109,868	3.2%
Computer Services	406,543	12.0%
Indirects	731,669	21.6%
Subgrants and Participants	-	0.0%
Total Expenses	3,381,768	100.0%

**2021 BUDGET SUMMARY
ELEMENT 2
COMMUNITY DEVELOPMENT**

Revenues		Percent of Total
Direct Federal Grants	373,131	5.1%
State and Locally Administered Federal & Other Grants	4,243,210	57.8%
State and Local Match	510,000	6.9%
ARC Required Match	543,353	7.4%
ARC Supplemental Funding	378,401	5.2%
Private Sector Funding	790,800	10.8%
Enterprise Fund Income	504,500	6.9%
Other Revenue	-	0.0%
Total Revenues	\$7,343,395	100.0%
Expenses by Work Program Titles		
02A Comprehensive Planning & Review	592,227	8.1%
02B Regional Plan Development	2,657,017	36.2%
02C LCI Program	2,800,000	38.1%
02D Economic Development	438,750	6.0%
02E Regional Leadership Development	784,943	10.7%
02F Local Government Assistance & Training	70,458	1.0%
Total Expenses	\$7,343,395	100.0%
Expenses by Type		
Salary and Benefits	2,026,280	27.6%
Contracts	515,000	7.0%
Equipment	10,000	0.1%
Misc. Operating	656,322	8.9%
Travel	67,800	0.9%
Rent & Related	119,012	1.6%
Computer Services	192,245	2.6%
Indirects	826,736	11.3%
Subgrants and Participants	2,930,000	39.9%
Total Expenses	\$7,343,395	100.0%

**2021 BUDGET SUMMARY
ELEMENT 3
NATURAL RESOURCES**

Revenues		Percent of Total
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	4,318,303	79.3%
State and Local Match	-	0.0%
ARC Required Match	-	0.0%
ARC Supplemental Funding	1,096,887	20.1%
Private Sector Funding	-	0.0%
Enterprise Fund Income	30,000	0.6%
Other Revenue	-	0.0%
Total Revenues	\$5,445,190	100.0%
Expenses by Work Program Titles		
03A Water Resources	3,152,037	57.9%
03B Environmental Management	386,710	7.1%
03C Chattahoochee Corridor	171,340	3.1%
03D Metropolitan North Georgia Water Planning District	1,735,103	31.9%
Total Expenses	\$5,445,190	100.0%
Expenses by Type		
Salary and Benefits	1,477,329	27.1%
Contracts	2,859,246	52.5%
Equipment	5,000	0.1%
Misc. Operating	285,037	5.2%
Travel	24,450	0.4%
Rent & Related	81,971	1.5%
Computer Services	109,400	2.0%
Indirects	602,757	11.1%
Subgrants and Participants	-	0.0%
Total Expenses	\$5,445,190	100.0%

**2021 BUDGET SUMMARY
ELEMENT 4
WORKFORCE SOLUTIONS**

		Percent of Total
Revenues		
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	11,343,847	100.0%
State and Local Match	-	0.0%
ARC Required Match	-	0.0%
ARC Supplemental Funding	-	0.0%
Private Sector Funding	-	0.0%
Enterprise Fund Income	-	0.0%
Other Revenue	-	0.0%
Total Revenues	\$11,343,847	100.0%
Expenses by Work Program Titles		
04A WIA Adult Services	4,230,069	37.3%
04C WIA Youth Services	2,606,933	23.0%
04E WIA Dislocated Worker Services	3,910,487	34.5%
04I Regional Individual Training Account System	27,257	0.2%
04Z Special Projects	569,101	5.0%
Total Expenses	11,343,847	100.0%
Expenses by Type		
Salary and Benefits	2,187,765	19.3%
Contracts	475,000	4.2%
Equipment	34,500	0.3%
Misc. Operating	83,700	0.7%
Travel	20,500	0.2%
Rent & Related	572,801	5.0%
Computer Services	248,532	2.2%
Indirects	781,049	6.9%
Subgrants and Participants	6,940,000	61.2%
Total Expenses	\$11,343,847	100.0%

**2021 BUDGET SUMMARY
ELEMENT 5
MOBILITY SERVICES**

Revenues		Percent of Total
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	11,156,425	93.1%
State and Local Match	630,000	5.3%
ARC Required Match	50,000	0.4%
ARC Supplemental Funding	-	0.0%
Private Sector Funding	-	0.0%
Enterprise Fund Income	-	0.0%
Other Revenue	150,000	1.3%
Total Revenues	\$11,986,425	100.0%
Expenses by Work Program Titles		
05A Transportation Demand Management (TDM)	11,986,425	100.0%
Total Expenses	\$11,986,425	100.0%
Expenses by Type		
Salary and Benefits	1,640,819	13.7%
Contracts	5,982,000	49.9%
Equipment	-	0.0%
Misc. Operating	83,864	0.7%
Travel	33,000	0.3%
Rent & Related	131,299	1.1%
Computer Services	243,741	2.0%
Indirects	669,458	5.6%
Subgrants and Participants	3,202,244	26.7%
Total Expenses	\$11,986,425	100.0%

2021 BUDGET SUMMARY
ELEMENT 6
TRANSPORTATION ACCESS & MOBILITY

Revenues		Percent of Total
Direct Federal Grants	1,044,385	6.7%
State and Locally Administered Federal & Other Grants	11,411,875	73.7%
State and Local Match	1,563,669	10.1%
ARC Required Match	1,383,084	8.9%
ARC Supplemental Funding	25,000	0.2%
Private Sector Funding	-	0.0%
Enterprise Fund Income	50,000	0.3%
Other Revenue	-	0.0%
Total Revenues	\$15,478,013	100.0%
Expenses by Work Program Titles		
06A Regional Planning	1,734,648	11.2%
06B Program Implementation & Partner Services	1,341,281	8.7%
06C Transportation Services	1,096,838	7.1%
06D Performance Analysis & Monitoring	577,232	3.7%
06E Special Studies	9,058,135	58.5%
06F Administration & Support	1,669,879	10.8%
Total Expenses	\$15,478,013	100.0%
Expenses by Type		
Salary and Benefits	3,264,305	21.1%
Contracts	2,995,000	19.4%
Equipment	15,000	0.1%
Misc. Operating	298,600	1.9%
Travel	51,500	0.3%
Rent & Related	153,765	1.0%
Computer Services	464,857	3.0%
Indirects	1,331,851	8.6%
Subgrants and Participants	6,903,135	44.6%
Total Expenses	\$15,478,013	100.0%

**2021 BUDGET SUMMARY
ELEMENT 8
AGING AND INDEPENDENCE SERVICES**

Revenues		Percent of Total	
	Direct Federal Grants	100,000	0.3%
	State and Locally Administered Federal & Other Grants	33,627,078	92.3%
	State and Local Match	1,766,200	4.8%
	ARC Required Match	725,824	2.0%
	ARC Supplemental Funding	100,000	0.3%
	Private Sector Funding	122,000	0.3%
	Enterprise Fund Income	-	0.0%
	Other Revenue	-	0.0%
Total Revenues		\$36,441,102	100.0%
Expenses by Work Program Titles			
08A	Mandated Services under Area Plan on Aging	28,116,968	77.2%
08B	Access & Information Services	3,012,200	8.3%
08C	Medicaid Waiver Programs	3,026,414	8.3%
08D	Health & Wellness Programs	198,020	0.5%
08E	Community Development	2,087,500	5.7%
Total Expenses		\$36,441,102	100.0%
	Salary and Benefits	6,760,276	18.6%
	Contracts	2,668,296	7.3%
	Equipment	238	0.0%
	Misc. Operating	1,033,862	2.8%
	Travel	29,144	0.1%
	Rent & Related	340,546	0.9%
	Computer Services	376,266	1.0%
	Indirects	2,413,472	6.6%
	Subgrants and Participants	22,819,002	62.6%
Total Expenses		\$36,441,102	100.0%

**2021 BUDGET SUMMARY
ELEMENT 10
HOMELAND SECURITY & RECOVERY**

Revenues		Percent of Total
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	8,095,643	99.8%
State and Local Match	-	0.0%
ARC Required Match	-	0.0%
ARC Supplemental Funding	15,000	0.2%
Private Sector Funding	-	0.0%
Enterprise Fund Income	-	0.0%
Other Revenue	-	0.0%
Total Revenues	\$8,110,643	100.0%
Expenses by Work Program Titles		
10A UASI	8,110,643	100.0%
Total Expenses	\$8,110,643	100.0%
Expenses by Type		
Salary and Benefits	841,202	10.4%
Contracts	3,550,433	43.8%
Equipment	3,000	0.0%
Misc. Operating	503,154	6.2%
Travel	16,000	0.2%
Rent & Related	46,479	0.6%
Computer Services	39,515	0.5%
Indirects	300,323	3.7%
Subgrants and Participants	2,810,537	34.7%
Total Expenses	\$8,110,643	100.0%

**2021 BUDGET SUMMARY
ELEMENTS 21-23, 31 & 41
ADMINISTRATION, BUSINESS SERVICES, AND
CENTER FOR STRATEGIC RELATIONS**

Revenues		Percent of Total
Agency Indirect Recovery	6,734,449	65.8%
Departmental Indirect Recovery	1,539,921	15.1%
Internal Service Fund Charges	1,955,015	19.1%
Total Revenues	\$10,229,385	100.0%
Expenses by Element		
21 Administration & Coordination	1,468,157	12.2%
22 Business Services	4,304,226	35.8%
23 Strategic Relations	2,539,677	21.1%
31 Center Cost Pools	1,759,248	14.6%
41 Information Systems Internal Service Fund	1,955,015	16.3%
Total Expenses	\$12,026,323	100.0%
Expenses by Type		
Salary and Benefits	6,941,476	57.7%
Contracts	1,762,395	14.7%
Equipment	499,180	4.2%
Misc. Operating	623,900	5.2%
Travel	123,150	1.0%
Rent & Related	342,562	2.8%
Computer Services	1,116,605	9.3%
Indirects	617,055	5.1%
Subgrants and Participants	-	0.0%
Total Expenses	\$12,026,323	100.0%

**2021
BUDGET SUMMARY
GENERAL FUND**

Beginning Balance as of 1/1/2021 (estimate)	\$5,472,373
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Revenue and Available Funds

<i>General Fund Revenue</i>	5,228,200
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Local Appropriations	5,183,200
Interest	45,000
Misc Income	0

<i>Revenue and Transfer Subtotal</i>	5,228,200
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Transfer to Special Revenue Funds

Required ARC Match	3,272,172
ARC Supplement	1,487,777

<i>Transfer to Enterprise Funds</i>	183,908
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General Fund Expenses

Non-Fed, Commission	253,386
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<i>Expense and Transfer Subtotal</i>	5,197,243
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Projected Ending Balance -12/31/2020	\$5,503,331
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Increase (Decrease) in Fund Balance	\$30,958
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2021
BUDGET SUMMARY
ENTERPRISE FUNDS

		Percent of Total
Operating Revenues including Internal Transfers		
Enterprise Income	866,500	82.5%
Private Sector Funding	-	0.0%
ARC Supplemental Funding	183,908	17.5%
Total Revenues	\$1,050,408	100.0%
Expenses by Type		
Salary and Benefits	126,730	12.1%
Contracts	370,000	35.2%
Equipment	-	0.0%
Misc. Operating	479,600	45.7%
Travel	12,400	1.2%
Rent & Related	4,971	0.5%
Computer Services	5,000	0.5%
Other Computer Expenses	-	0.0%
Indirects	51,707	4.9%
Subgrants and Participants	-	0.0%
Total Expenses	\$1,050,408	100.0%
Expenses by Enterprise Activity		
State of the Region	160,000	17.6%
Chattahoochee Corridor Reviews	171,340	18.9%
Database Project - Connect	28,500	3.1%
RLI Operations	170,500	18.8%
LINK Operations	314,000	34.6%
Arts & Culture Classes	20,000	2.2%
Total Expenses	906,908	100.0%

**2021 BUDGET SUMMARY
SPECIAL REVENUE FUNDS**

Operating Revenues including Internal Transfers		Percent of Total
US Dept of Transportation	1,044,385	1.1%
Other (Federal)	473,131	0.5%
GA Dept of Comm Affairs	155,263	0.2%
GA Dept of Human Services	30,285,282	30.7%
GA Dept of Transportation	29,157,021	29.6%
Contracts with Local Govts	2,604,761	2.6%
Other (State/Local)	24,549,514	24.9%
State and Local Match	4,469,869	4.5%
ARC Required Match	3,272,172	3.3%
ARC Supplemental Funding	1,487,777	1.5%
Private Sector Funding	990,800	1.0%
Other Revenue	150,000	0.2%
Total Revenue including Transfers	98,639,975	100.0%
Expenses by Type		
Salary and Benefits	19,864,535	20.1%
Contracts	18,984,975	19.2%
Equipment	77,738	0.1%
Misc. Operating	2,622,838	2.7%
Travel	252,494	0.3%
Rent & Related	1,550,770	1.6%
Computer Services	1,550,949	1.6%
Other Computer Expenses	525,150	0.5%
Indirects	7,605,608	7.7%
Subgrants and Participants	45,604,918	46.2%
Total Expenses	\$98,639,975	100.0%

**2021 BUDGET SUMMARY
INTERNAL SERVICE FUND**

		Percent of Total
Operating Revenues including Internal Transfers		
Internal Service Fund Charges	\$1,955,015	100.0%
ARC Supplemental Funding	\$0	0.0%
Total Revenues and Transfers	\$1,955,015	100.0%
Expenses by Type		
Salary and Benefits	830,001	42.5%
Contracts	211,945	10.8%
Equipment	25,680	1.3%
Misc. Operating	31,800	1.6%
Travel	5,300	0.3%
Rent & Related	56,308	2.9%
Other Computer Expenses	540,000	27.6%
Indirects	253,981	13.0%
Total Expenses	\$1,955,015	100.0%

**2021 BUDGET SUMMARY
AGENCY AND CENTERS INDIRECT**

Operating Revenues including Internal Transfers	Agency	Centers
Indirect Charges	6,734,449	1,539,921
Other Revenue		-
ARC Supplemental Funding	-	-
Total Revenues and Transfers	\$6,734,449	\$1,539,921
Expenses by Type		
Salary and Benefits	4,924,963	1,135,070
Contracts	1,320,450	20,000
Equipment	468,500	5,000
Misc. Operating	415,900	61,000
Travel	79,850	17,000
Rent & Related	192,460	93,794
Computer Services	328,513	70,552
Other Computer Expenses	168,040	9,500
Indirects	-	347,332
Subgrants and Participants	-	-
Total Expenses	\$7,898,676	\$1,759,248

2021 TOTAL REVENUES
(Excluding Internal Service Transfers)

Special Revenue and Enterprise Revenues

US Dept of Transportation	FTA	1,044,385
Other (Federal)	Other Federal	473,131
GA Dept of Comm Affairs	DCA	155,263
GA Dept of Human Services	DHS	30,285,282
GA Dept of Transportation	DOT	29,157,021
Contracts with Local Govts	Local	2,604,761
GEMA	State	8,095,643
Technical College System of GA, Workforce Development	State	11,343,847
Water Board	Local	1,735,103
Other (State/Local)	State	3,374,921
State and Local Match	Match	4,469,869
Private Sector Funding	Private	990,800
Enterprise Income	Private	866,500
Other Revenue	Other	150,000

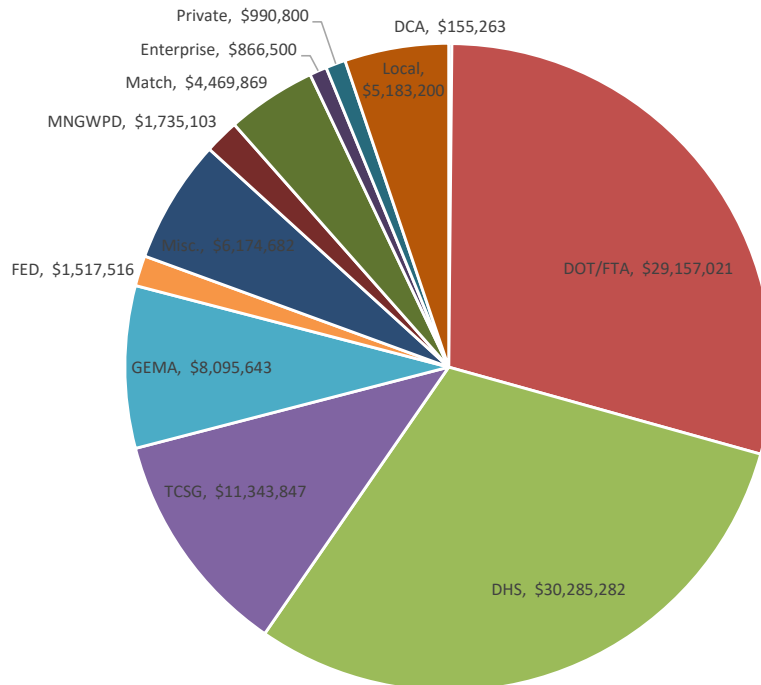
Subtotal **94,746,526**

General Fund

Local Appropriations	Local	5,183,200
Misc. Income	Misc.	-
Interest	Misc.	45,000

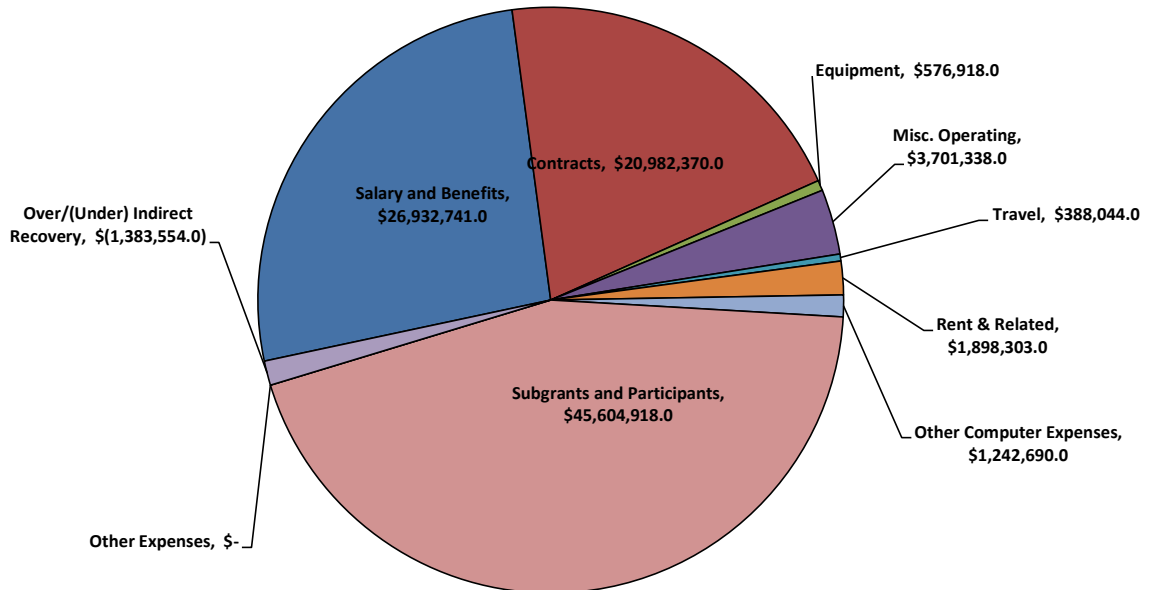
Subtotal **5,228,200**

TOTAL REVENUES **99,974,726**



2021 TOTAL EXPENSES
(By Type Excluding Computer Services and Indirect)

	TOTAL AGENCY	Special Revenue Funds	Enterprise Funds	ARC Cash	Agency Indirect	Dept. Indirect
Salary and Benefits	26,932,741	19,864,535	126,730	51,442	4,924,963	1,135,070
Contracts	20,982,370	18,984,975	370,000	75,000	1,320,450	20,000
Equipment	576,918	77,738	-	-	468,500	5,000
Misc. Operating	3,701,338	2,622,838	479,600	90,200	415,900	61,000
Travel	388,044	252,494	12,400	21,000	79,850	17,000
Rent & Related	1,898,303	1,550,770	4,971	-	192,460	93,794
Other Computer Expenses	1,242,690	525,150	-	-	168,040	9,500
Subgrants and Participants	45,604,918	45,604,918	-	-	-	-
Other Expenses	-	-	-	-	-	-
Over/(Under) Indirect Recovery	(1,383,554)	-	-	-	(1,164,227)	(219,327)
TOTAL EXPENSES	99,943,768	89,483,418	993,701	237,642	6,405,936	1,122,037



**2020 BUDGET SUMMARY
ELEMENT 1
RESEARCH & ANALYTICS**

Revenues		Percent of Total
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	2,395,839	70.8%
State and Local Match	-	0.0%
ARC Required Match	523,179	15.5%
ARC Supplemental Funding	136,645	4.0%
Private Sector Funding	175,000	5.2%
Enterprise Fund Income	-	0.0%
Other Revenue	155,573	4.6%
Total Revenues	\$3,386,236	100.0%
Expenses by Work Program Titles		
01A	Estimates and Forecasts	1,690,668 49.9%
01B	Geographic Information Systems	1,202,366 35.5%
01C	Data Resource Partnerships	493,202 14.6%
01D	Travel Demand Model Development & Support	0.0%
Total Expenses	3,386,236	100.0%
Expenses by Type		
	Salary and Benefits	1783440 52.7%
	Contracts	164400 4.9%
	Equipment	18900 0.6%
	Misc. Operating	71108 2.1%
	Travel	6,000 0.2%
	Rent & Related	134,904 4.0%
	Computer Services	469,131 13.9%
	Indirects	738,353 21.8%
	Subgrants and Participants	- 0.0%
Total Expenses	3,386,236	100.0%

**2020 BUDGET SUMMARY
ELEMENT 2
COMMUNITY DEVELOPMENT**

Revenues		Percent of Total
Direct Federal Grants	69,000	1.0%
State and Locally Administered Federal & Other Grants	3,692,884	55.2%
State and Local Match	440,000	6.6%
ARC Required Match	477,728	7.1%
ARC Supplemental Funding	769,454	11.5%
Private Sector Funding	778,689	11.6%
Enterprise Fund Income	461,500	6.9%
Other Revenue	-	0.0%
Total Revenues	\$6,689,255	100.0%
Expenses by Work Program Titles		
02A Comprehensive Planning & Review	498,223	7.4%
02B Regional Plan Development	2,476,197	36.9%
02C LCI Program	2,449,911	36.5%
02D Economic Development	117,448	1.7%
02E Regional Leadership Development	1,013,658	15.1%
02F Local Government Assistance & Training	157,818	2.4%
Total Expenses	\$6,713,255	100.0%
Expenses by Type		
Salary and Benefits	2,030,624	30.2%
Contracts	357,000	5.3%
Equipment	33,000	0.5%
Misc. Operating	506,103	7.5%
Travel	45,300	0.7%
Rent & Related	132,445	2.0%
Computer Services	220,582	3.3%
Indirects	840,701	12.5%
Subgrants and Participants	2,547,500	37.9%
Total Expenses	\$6,713,255	100.0%

**2020 BUDGET SUMMARY
ELEMENT 3
NATURAL RESOURCES**

		Percent of Total
Revenues		
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	4,181,927	77.0%
State and Local Match	-	0.0%
ARC Required Match	-	0.0%
ARC Supplemental Funding	1,219,606	22.5%
Private Sector Funding	-	0.0%
Enterprise Fund Income	30,000	0.6%
Other Revenue	-	0.0%
Total Revenues	\$5,431,533	100.0%
Expenses by Work Program Titles		
03A Water Resources	3,321,112	61.1%
03B Environmental Management	390,259	7.2%
03C Chattahoochee Corridor	167,259	3.1%
03D Metropolitan North Georgia Water Planning District	1,552,903	28.6%
Total Expenses	\$5,431,533	100.0%
Expenses by Type		
Salary and Benefits	1,474,337	27.1%
Contracts	2,916,709	53.7%
Equipment	9,300	0.2%
Misc. Operating	213,756	3.9%
Travel	23,805	0.4%
Rent & Related	82,874	1.5%
Computer Services	100,365	1.8%
Indirects	610,387	11.2%
Subgrants and Participants	-	0.0%
Total Expenses	\$5,431,533	100.0%

**2020 BUDGET SUMMARY
ELEMENT 4
WORKFORCE SOLUTIONS**

Revenues		Percent of Total
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	13,804,315	100.0%
State and Local Match	-	0.0%
ARC Required Match	-	0.0%
ARC Supplemental Funding	-	0.0%
Private Sector Funding	-	0.0%
Enterprise Fund Income	-	0.0%
Other Revenue	-	0.0%
Total Revenues	\$13,804,315	100.0%
Expenses by Work Program Titles		
04A WIA Adult Services	7,621,941	55.2%
04C WIA Youth Services	3,854,733	27.9%
04E WIA Dislocated Worker Services	2,303,360	16.7%
04I Regional Individual Training Account System	24,281	0.2%
Total Expenses	13,804,315	100.0%
Expenses by Type		
Salary and Benefits	2,235,100	16.2%
Contracts	639,400	4.6%
Equipment	139,500	1.0%
Misc. Operating	149,960	1.1%
Travel	43,000	0.3%
Rent & Related	534,079	3.9%
Computer Services	122,580	0.9%
Indirects	862,774	6.3%
Subgrants and Participants	9,077,922	65.8%
Total Expenses	\$13,804,315	100.0%

**2020 BUDGET SUMMARY
ELEMENT 5
MOBILITY SERVICES**

Revenues		Percent of Total
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	11,674,875	96.7%
State and Local Match	400,000	3.3%
ARC Required Match	-	0.0%
ARC Supplemental Funding	-	0.0%
Private Sector Funding	-	0.0%
Enterprise Fund Income	-	0.0%
Other Revenue	-	0.0%
Total Revenues	\$12,074,875	100.0%
Expenses by Work Program Titles		
05A Transportation Demand Management (TDM)	12,074,875	100.0%
Total Expenses	\$12,074,875	100.0%
Expenses by Type		
Salary and Benefits	1,650,411	13.7%
Contracts	7,125,000	59.0%
Equipment	25,000	0.2%
Misc. Operating	145,164	1.2%
Travel	7,300	0.1%
Rent & Related	171,344	1.4%
Computer Services	267,383	2.2%
Indirects	683,273	5.7%
Subgrants and Participants	2,000,000	16.6%
Total Expenses	\$12,074,875	100.0%

2020 BUDGET SUMMARY
ELEMENT 6
TRANSPORTATION ACCESS & MOBILITY

		Percent of Total	
Revenues			
Direct Federal Grants	847,748	6.3%	
State and Locally Administered Federal & Other Grants	10,088,733	75.0%	
State and Local Match	1,391,573	10.3%	
ARC Required Match	1,102,863	8.2%	
ARC Supplemental Funding	-	0.0%	
Private Sector Funding	-	0.0%	
Enterprise Fund Income	22,318	0.2%	
Other Revenue	-	0.0%	
Total Revenues	\$13,453,235	100.0%	
Expenses by Work Program Titles			
06A Regional Planning	1,491,224	11.1%	
06B Program Implementation & Partner Services	1,273,575	9.5%	
06C Transportation Services	1,694,836	12.6%	
06D Performance Analysis & Monitoring	502,536	3.7%	
06E Special Studies	6,950,297	51.7%	
06F Administration & Support	1,540,767	11.5%	
Total Expenses	\$13,453,235	100.0%	
Expenses by Type			
Salary and Benefits	3,134,880	23.3%	
Contracts	3,083,953	22.9%	
Equipment	10,000	0.1%	
Misc. Operating	293,364	2.2%	
Travel	22,500	0.2%	
Rent & Related	174,932	1.3%	
Computer Services	321,127	2.4%	
Indirects	1,297,854	9.6%	
Subgrants and Participants	5,114,625	38.0%	
Total Expenses	\$13,453,235	100.0%	

**2020 BUDGET SUMMARY
ELEMENT 8
AGING AND INDEPENDENCE SERVICES**

Revenues			Percent of Total
	Direct Federal Grants	-	0.0%
	State and Locally Administered Federal & Other Grants	26,616,169	91.8%
	State and Local Match	1,783,115	6.2%
	ARC Required Match	481,440	1.7%
	ARC Supplemental Funding	100,000	0.3%
	Private Sector Funding	-	0.0%
	Enterprise Fund Income	-	0.0%
	Other Revenue	-	0.0%
Total Revenues		\$28,980,724	100.0%
Expenses by Work Program Titles			
08A	Mandated Services under Area Plan on Aging	21,191,774	73.1%
08B	Access & Information Services	3,088,480	10.7%
08C	Medicaid Waiver Programs	2,632,958	9.1%
08D	Health & Wellness Programs	146,320	0.5%
08E	Community Development	1,921,192	6.6%
Total Expenses		\$28,980,724	100.0%
	Salary and Benefits	6,018,248	20.8%
	Contracts	1,179,176	4.1%
	Equipment	-	0.0%
	Misc. Operating	278,452	1.0%
	Travel	34,145	0.1%
	Rent & Related	292,034	1.0%
	Computer Services	305,602	1.1%
	Indirects	2,323,080	8.0%
	Subgrants and Participants	18,549,987	64.0%
Total Expenses		\$28,980,724	100.0%

**2020 BUDGET SUMMARY
ELEMENT 10
HOMELAND SECURITY & RECOVERY**

Revenues		Percent of Total
Direct Federal Grants	-	0.0%
State and Locally Administered Federal & Other Grants	7,019,579	99.9%
State and Local Match	-	0.0%
ARC Required Match	-	0.0%
ARC Supplemental Funding	4,999	0.1%
Private Sector Funding	-	0.0%
Enterprise Fund Income	-	0.0%
Other Revenue	-	0.0%
Total Revenues	\$7,024,578	100.0%
Expenses by Work Program Titles		
10A UASI	7,024,578	100.0%
Total Expenses	\$7,024,578	100.0%
Expenses by Type		
Salary and Benefits	583,316	8.3%
Contracts	447,558	6.4%
Equipment	918	0.0%
Misc. Operating	42,912	0.6%
Travel	9,919	0.1%
Rent & Related	72,176	1.0%
Computer Services	71,720	1.0%
Indirects	225,171	3.2%
Subgrants and Participants	5,570,888	79.3%
Total Expenses	\$7,024,578	100.0%

**2020 BUDGET SUMMARY
ELEMENTS 21-23, 31 & 41
ADMINISTRATION, BUSINESS SERVICES, AND
CENTER FOR STRATEGIC RELATIONS**

Revenues		Percent of Total
Agency Indirect Recovery	6,653,988	66.1%
Departmental Indirect Recovery	1,530,217	15.2%
Internal Service Fund Charges	1,884,949	18.7%
Total Revenues	\$10,069,154	100.0%
Expenses by Element		
21 Administration & Coordination	1,514,144	13.2%
22 Business Services	3,928,615	34.3%
23 Strategic Relations	2,354,979	20.6%
31 Center Cost Pools	1,767,291	15.4%
41 Information Systems Internal Service Fund	1,884,949	16.5%
Total Expenses	\$11,449,978	100.0%
Expenses by Type		
Salary and Benefits	6,525,096	57.0%
Contracts	1,791,000	15.6%
Equipment	571,479	5.0%
Misc. Operating	555,100	4.8%
Travel	71,200	0.6%
Rent & Related	346,734	3.0%
Computer Services	986,757	8.6%
Indirects	602,612	5.3%
Subgrants and Participants	-	0.0%
Total Expenses	\$11,449,978	100.0%

**2020
BUDGET SUMMARY
GENERAL FUND**

Beginning Balance as of 1/1/2020			\$5,421,746
Revenue and Available Funds			
<i>General Fund Revenue</i>		5,154,240	
	Local Appropriations	5,113,240	
	Interest	41,000	
	Misc Income	0	
<i>Revenue and Transfer Subtotal</i>		5,154,240	
<i>Transfer to Special Revenue Funds</i>			
	Required ARC Match	2,585,210	
	ARC Supplement	1,184,686	
<i>Transfer to Enterprise Funds</i>		1,046,018	
<i>General Fund Expenses</i>			
	Non-Fed, Commission	287,700	
<i>Expense and Transfer Subtotal</i>		5,103,614	
Projected Ending Balance -12/31/2020			\$5,472,373
Increase (Decrease) in Fund Balance			\$50,627

2020
BUDGET SUMMARY
ENTERPRISE FUNDS

		Percent of Total
Operating Revenues including Internal Transfers		
Enterprise Income	661,500	38.7%
Private Sector Funding	-	0.0%
ARC Supplemental Funding	1,046,018	61.3%
Total Revenues	\$1,707,518	100.0%
Expenses by Type		
Salary and Benefits	80,808	4.7%
Contracts	355,000	20.8%
Equipment	-	0.0%
Misc. Operating	331,500	19.4%
Travel	2,855	0.2%
Rent & Related	6,350	0.4%
Computer Services	41,477	2.4%
Other Computer Expenses	-	0.0%
Indirects	889,528	52.1%
Subgrants and Participants	-	0.0%
Total Expenses	\$1,707,518	100.0%
Expenses by Enterprise Activity		
Chattahoochee Corridor Reviews	167,259	19.6%
State of the Region	170,000	19.9%
Database Project - Connect	55,000	6.4%
RLI Operations	170,500	20.0%
LINK Operations	271,000	31.7%
Arts & Culture Classes	20,000	2.3%
Total Expenses	853,759	100.0%

**2020 BUDGET SUMMARY
SPECIAL REVENUE FUNDS**

Operating Revenues including Internal Transfers		Percent of Total
US Dept of Transportation	847,748	0.9%
Other (Federal)	69,000	0.1%
GA Dept of Comm Affairs	98,946	0.1%
GA Dept of Human Services	23,404,571	26.2%
GA Dept of Transportation	27,482,220	30.8%
Contracts with Local Govts	2,674,024	3.0%
Other (State/Local)	25,814,560	28.9%
State and Local Match	4,014,688	4.5%
ARC Required Match	2,585,210	2.9%
ARC Supplemental Funding	1,184,686	1.3%
Private Sector Funding	953,689	1.1%
Other Revenue	201,891	0.2%
Total Revenue including Transfers	89,331,233	100.0%
Expenses by Type		
Salary and Benefits	18,829,548	21.1%
Contracts	15,703,196	17.6%
Equipment	236,618	0.3%
Misc. Operating	1,394,319	1.6%
Travel	189,114	0.2%
Rent & Related	1,588,438	1.8%
Computer Services	1,483,465	1.7%
Other Computer Expenses	353,548	0.4%
Indirects	6,692,065	7.5%
Subgrants and Participants	42,860,922	48.0%
Total Expenses	\$89,331,233	100.0%

**2020 BUDGET SUMMARY
INTERNAL SERVICE FUND**

		Percent of Total
Operating Revenues including Internal Transfers		
Internal Service Fund Charges	\$1,884,949	100.0%
ARC Supplemental Funding	\$0	0.0%
Total Revenues and Transfers	\$1,884,949	100.0%
Expenses by Type		
Salary and Benefits	808,465	42.9%
Contracts	150,000	8.0%
Equipment	124,979	6.6%
Misc. Operating	36,800	2.0%
Travel	5,300	0.3%
Rent & Related	60,696	3.2%
Other Computer Expenses	440,000	23.3%
Indirects	258,709	13.7%
Total Expenses	\$1,884,949	100.0%

**2020 BUDGET SUMMARY
AGENCY AND CENTERS INDIRECT**

Operating Revenues including Internal Transfers	Agency	Centers
Indirect Charges	6,653,988	1,530,217
Other Revenue		-
ARC Supplemental Funding	-	-
Total Revenues and Transfers	\$6,653,988	\$1,530,217

Expenses by Type

Salary and Benefits	4,641,939	1,074,692
Contracts	1,185,000	90,000
Equipment	427,500	19,000
Misc. Operating	393,950	48,650
Travel	41,650	8,250
Rent & Related	176,407	109,631
Computer Services	296,342	63,665
Other Computer Expenses	177,250	9,500
Indirects	-	343,903
Subgrants and Participants	-	-
Total Expenses	\$7,340,038	\$1,767,291

2020 TOTAL REVENUES
(Excluding Internal Service Transfers)

Special Revenue and Enterprise Revenues

US Dept of Transportation	FTA	847,748
Other (Federal)	Other Federal	69,000
GA Dept of Comm Affairs	DCA	98,946
GA Dept of Human Services	DHS	23,404,571
GA Dept of Transportation	DOT	27,482,220
Contracts with Local Govts	Local	2,674,024
GEMA	State	7,019,579
Technical College System of GA, Workforce Development	State	13,804,315
Water Board	Local	1,552,903
Other (State/Local)	State	3,437,763
State and Local Match	Match	4,014,688
Private Sector Funding	Private	953,689
Enterprise Income	Private	661,500
Other Revenue	Other	201,891

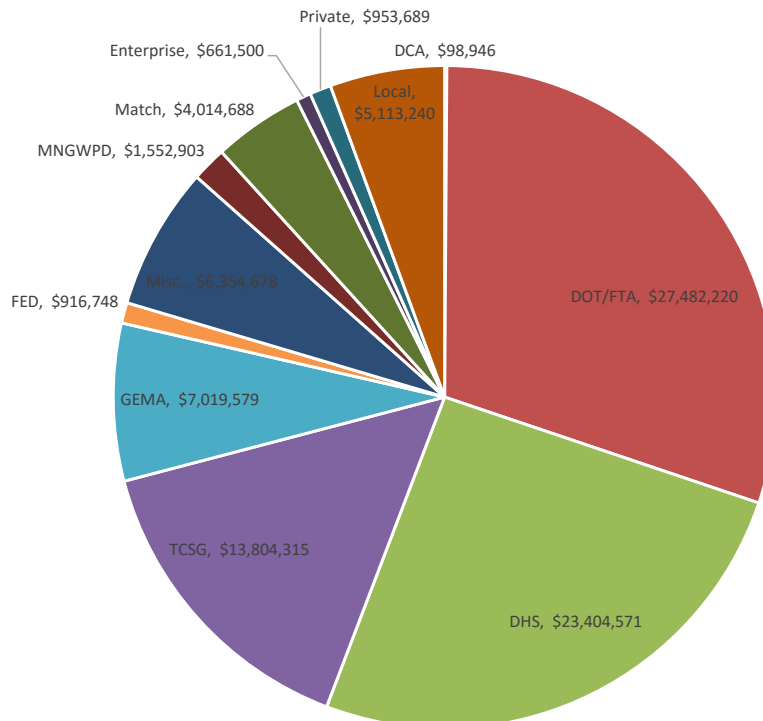
Subtotal **86,222,837**

General Fund

Local Appropriations	Local	5,113,240
Misc. Income	Misc.	-
Interest	Misc.	41,000

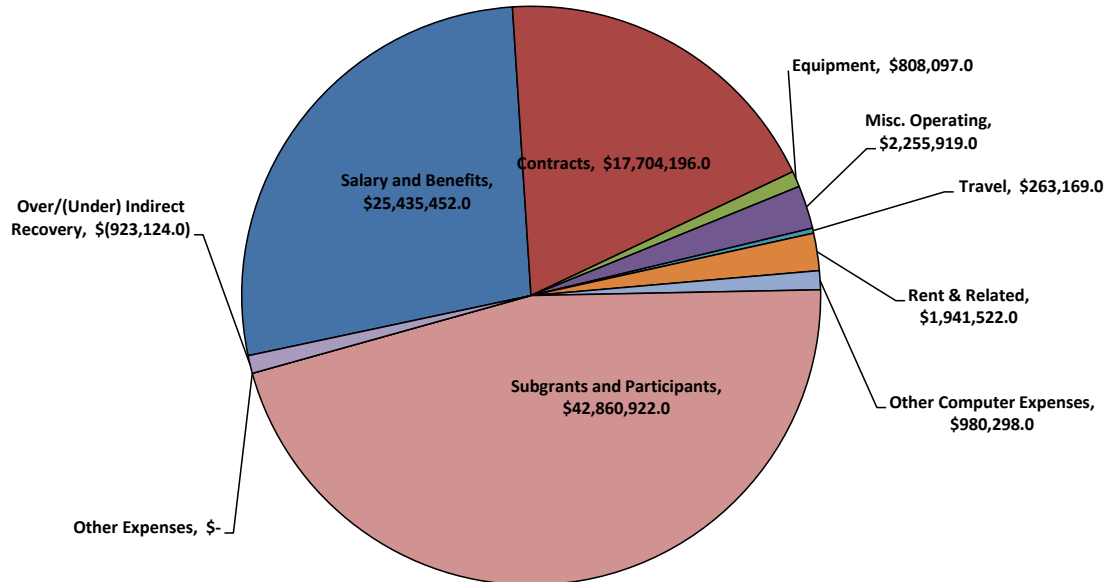
Subtotal **5,154,240**

TOTAL REVENUES **91,377,077**



2020 TOTAL EXPENSES
(By Type Excluding Computer Services and Indirect)

	TOTAL AGENCY	Special Revenue Funds	Enterprise Funds	ARC Cash	Agency Indirect	Dept. Indirect
Salary and Benefits	25,435,452	18,829,548	80,808	-	4,641,939	1,074,692
Contracts	17,704,196	15,703,196	355,000	221,000	1,185,000	90,000
Equipment	808,097	236,618	-	-	427,500	19,000
Misc. Operating	2,255,919	1,394,319	331,500	50,700	393,950	48,650
Travel	263,169	189,114	2,855	16,000	41,650	8,250
Rent & Related	1,941,522	1,588,438	6,350	-	176,407	109,631
Other Computer Expenses	980,298	353,548	-	-	177,250	9,500
Subgrants and Participants	42,860,922	42,860,922	-	-	-	-
Other Expenses	-	-	-	-	-	-
Over/(Under) Indirect Recovery	(923,124)	-	-	-	(686,050)	(237,074)
TOTAL EXPENSES	91,326,451	81,155,703	776,513	287,700	6,357,646	1,122,649





DATE: December 2, 2020

ISSUE SUMMARY: **ARC Bylaws Revisions**

FROM: Kerry Armstrong, Governance Committee

IMPORTANCE:

ARC has completed its five-year review of the Bylaws as required by Article IX, Section A of the current Bylaws. The Bylaws were last amended on October 22, 2014 with an effective date of January 1, 2015. With the dissolution of the Metro Atlanta UASI and addition to ARC in 2015, action taken by the Board on the Five Party Agreement to reflect the creation of the Atlanta-region Transit Link Authority on September 25, 2019, and the action taken on the Board Engagement Task Force recommendations on February 20, 2020, changes were necessitated to the Bylaws.

To undergo this process, the Executive Leadership Team designated a group of ARC staff, led by ARC Staff Legal Counsel, to develop recommended language. This language was then reviewed by the Executive Director and Executive Leadership Team, as well as the Board Chair, and the outside General Counsel. Members of the Board were issued copies of the draft language, and briefings were held the week of September 14, to collect questions, comments, or concerns from the Board. A first read was held on September 23, 2020. Additional changes were requested to the documents. The Bylaws require that any changes be presented to the Board in a regular meeting prior to being adopted.

ACTION REQUIRED:

ARC adoption



ATLANTA REGIONAL COMMISSION

**A RESOLUTION ADOPTING THE
ATLANTA REGION COMMISSION'S
AMENDED BYLAWS**

WHEREAS, the Atlanta Regional Commission is a Metropolitan Area Planning and Development Commission created pursuant to O.C.G.A. § 50-8-80, et seq.; and

WHEREAS, O.C.G.A. § 50-8-98 authorizes such a commission to adopt bylaws and rules and regulations concerning all aspects of its functions and operations; and

WHEREAS, the Atlanta Regional Commission adopted Bylaws on September 10, 1971, and later amended said Bylaws on October 22, 2014; and

WHEREAS, Article IX, Section A of those Bylaws requires that a review shall be initiated at least every five years and the Bylaws be amended as necessary; and

WHEREAS, the review has been conducted and amendments have been deemed necessary.

NOW, THEREFORE, BE IT RESOLVED that the Atlanta Regional Commission certifies compliance with governing state law and hereby adopts the 2020 Bylaws Amendments; and

BE IT FURTHER RESOLVED that the Atlanta Regional Commission directs staff to begin efforts immediately to implement the provisions of the revised Bylaws

I do hereby certify that the foregoing resolution was adopted by the Atlanta Regional Commission on December, 2020.

Charissa White-Fulks, ARC Executive Assistant/Board Secretary

2020 ARC Bylaws Update

WHO: ARC Bylaws review process

Recommendations for the ARC Bylaws updates were developed by a team of appointed ARC staff members led by ARC Staff Legal Counsel. Updates were based on the direction of the scope of work, with appointments made by the ARC Executive Leadership Team. The Executive Leadership Team, Executive Director, Board Chair, and General Counsel reviewed and revised the recommendations. The Governance Committee and full Board had a first read of the draft bylaws in September. Prior to that, briefings were held on a voluntary basis with the Board to review the substantive changes. Additional changes were proposed and incorporated. Those changes were presented as a first read for the Governance Committee and full Board in October.

WHY: The scope of the Bylaws changes

The current Bylaws require that every five years, the Chair shall initiate a review process to amend the document, as necessary. The Bylaws were last amended in 2014. The process was begun in 2019 to address updates such as, the inclusion of the UASI program, the addition of the ATL to the Five Party Agreement, and other administrative updates. As the Board Engagement Task Force suggestions would impact Bylaws changes, the review process was held until those suggestions were adopted by the Board for action.

WHAT: Board Engagement Task Force Recommendations and Impacts

The Task Force developed the following solutions that impacted the Bylaws:

Accountability	Logistics	Structure	Scheduling
<ul style="list-style-type: none">Consider formal and enforceable language and actions related to habitually absent members	<ul style="list-style-type: none">Hold fewer Board meetings	<ul style="list-style-type: none">Consolidate committeesEmpower Governance	<ul style="list-style-type: none">Full Board meetings are not held monthly
Change	Change	Change	Change
<ul style="list-style-type: none">Language was added empowering the Board Chair to hold absentee members accountable	<ul style="list-style-type: none">Governance Committee will meet monthly and be empowered with more encompassing responsibilities to reduce the number of needed full Board meetings.	<ul style="list-style-type: none">BARC, Ethics, and Strategic Relations were made subcommittees of GovernanceA&IS was consolidated with the Advisory Committee on AgingRTC became a subcommittee of TAQC	<ul style="list-style-type: none">The meeting requirement to hold monthly meetings was removed. Instead, ARC must <u>schedule 6</u> full Board meetings a year

WHAT: The proposed Committee restructuring

The table below outlines the proposed Committee restructuring. Subcommittees in BLUE text were formerly stand-alone committees. The bodies in ORANGE text currently exist in that form, but are not currently referenced in the Bylaws.

Governance Committee	Standing Committees and Grant Required Boards	Other Agencies
<ul style="list-style-type: none">Budget and Audit Review SubcommitteeEthics SubcommitteePension Board SubcommitteeStrategic Relations Subcommittee	<ul style="list-style-type: none">Advisory Committee on Aging (ACA)Atlanta Regional Workforce Development Board (ARWDB)Community Resources Committee (CRC)Senior Policy Group (SPG)Transportation and Air Quality Committee (TAQC)<ul style="list-style-type: none">Regional Transit Subcommittee (RTC)Policy Subcommittee	<ul style="list-style-type: none">Metropolitan North Georgia Water Planning District Board (MNGWPD)

WHAT: Other changes were originally included

In addition to the Bylaws updates already mentioned, the recommended draft includes:

- making the language pronoun neutral,
- addressing consistency issues,
- revising formatting for ease of reading,
- changing the emergency Board meeting notice provisions to better comply with the Open Meetings law,
- removing the Parliamentarian as an officer for an appointed role,
- addressing quorum in TAQC, and
- allowing the Executive Director to approve internal operational policies without Board action.

WHAT: Other changes have been added

At the request of the ARC Board, the following additional changes were made and presented in October:

- The Governance Committee was expressly authorized to certify the population estimates and approve grant required plans,
- The Budget and Audit Review subcommittee was further empowered to take more direct action in the annual audit process, and
- Changes to the Regional Transit Subcommittee were made at the request of the ATL to clarify the planning process.

NEXT STEPS

December 2, 2020	The Bylaws will be voted on by the full Board.
January 1, 2021	The revised Bylaws will be effective, pending adoption, with transition details announced in the interim.



DATE: December 2, 2020

**ISSUE SUMMARY: 2020 UNIFIED PLANNING WORK PROGRAM
AND APPLICATION FOR 5303 FUNDS**

FROM: Charlotte Nash, TAQC Chairman

IMPORTANCE:

Federal regulations require ARC, as a Metropolitan Planning Organization, to develop a Unified Planning Work Program (UPWP) that discusses the planning priorities facing the metropolitan planning area and describes all metropolitan transportation and transportation-related air quality planning activities anticipated within the area regardless of funding sources or agencies conducting activities. The UPWP must be developed cooperatively with the State, public transit operators and other planning partners.

The 2020 UPWP is structured as follows:

- Detailed description of the Atlanta metropolitan transportation planning process.
- Appendices 1 and 2 - Excerpts from the ARC annual work program, “Strategy 2021,” that describe ARC’s transportation-related work activities for 2021. (“Strategy 2021” is also targeted for ARC adoption on December 2, 2020.)
- Appendix 3 - Planning funds distribution
- Appendix 4 - Adopting resolution and federal approvals
- Appendix 5 – Programmed planning activities and studies for ARC and partner agencies and counties

The draft 2021 UPWP was provided to planning partners and others for review from October 5th to October 30, 2020. The results of that review are shown on the attached pages.

Per the GDOT grant administrative procedures, this resolution also authorizes ARC to submit an application for Section 5303 metropolitan planning funds appropriated to the MPO.

ACTION REQUIRED: Adoption of the 2021 UPWP and authorization of the submittal 5303 application is recommended.



ATLANTA REGIONAL COMMISSION

**A RESOLUTION ADOPTING THE
2021 UNIFIED PLANNING WORK PROGRAM AND AUTHORIZING
THE FILING OF AN APPLICATION TO THE GEORGIA
DEPARTMENT OF TRANSPORTATION, FOR A GRANT UNDER
TITLE 49 U.S.C. SECTION 5303**

WHEREAS, the Atlanta Regional Commission is the designated Metropolitan Planning Organization (MPO) for transportation planning within the Atlanta Metropolitan Area Boundary which includes all or portions of 20 counties; and

WHEREAS, the FAST Act and the Clean Air Act Amendments of 1990 require the MPO to develop a Unified Planning Work Program (UPWP) that discusses the planning priorities facing the metropolitan planning area and describes all metropolitan transportation and transportation-related air quality planning activities anticipated within the area regardless of funding sources or agencies conducting activities; and

WHEREAS, the **2021 Unified Planning Work Program** (UPWP) was developed pursuant to federal requirements in a cooperative manner with the State, public transit operators and other planning partners; and

WHEREAS, the 2021 UPWP includes the following:

- Excerpts from “Strategy 2021,” to be adopted by ARC on December 2, 2020, that describe ARC’s transportation-related work activities for calendar 2021;
- 2020 transportation-related accomplishments and 2021 transportation-related goals and objectives from each of the counties within the planning area as well as the City of Atlanta, public transit operators, and state planning partners; and
- Applicable studies programmed in the FY 2020-2025 TIP.

NOW, THEREFORE, BE IT RESOLVED that the Atlanta Regional Commission adopts the 2021 Unified Planning Work Program and Section 5303 grant application; and

BE IT FURTHER RESOLVED that the ARC authorizes staff to take all necessary administrative actions to administer and implement the 2021 Unified Planning Work Program; and

BE IT FURTHER RESOLVED that Douglas R. Hooker, ARC Executive Director, is authorized to execute and file an application on behalf of the Atlanta Regional Commission with the Georgia Department of Transportation, to aid in the financing of a technical study grant pursuant to Section 5303 of the Federal Transit Act, and in accordance with all state and federal requirements associated with use of those funds, to implement specific items of the FY 2021 ARC Unified Planning Work Program.

I do hereby certify that the foregoing resolution was adopted by the Atlanta Regional Commission on December 4, 2019.

Charissa White-Fulks, ARC Board Secretary

DATE: November 23, 2020
TO: Board Members of the Atlanta Regional Commission
FROM: Doug Hooker, Executive Director
RE: State Ethics Requirements for ARC Board members – Immediate Action Needed

The Atlanta Regional Commission was created under state statute therefore all members of the board are required to adhere to the state code of ethics for boards found in O.C.G.A. § 45-10-3. Pursuant to O.C.G.A. § 21-5-50(a)(2) **each member of the ARC board is considered a public officer and must file an “affidavit confirming that such public officer took no official action in the previous calendar year that had a material effect on such public officer’s private financial or business interests.” The deadline for submitting the affidavit is January 31 each year.** All members should immediately take responsibility to fill out the information necessary and as required by the state.

Citizen members of the ARC board are not required to file a Personal Financial Disclosure Statement pursuant to O.C.G.A. § 21-5-50(a)(2), however elected officials have different reporting requirements. An overview of the reporting requirements for public officers can be found on <http://ethics.ga.gov/what-do-public-official-have-to-file/>. This online resource also outlines the requirements to report business transactions with the state pursuant to O.C.G.A. § 45-10-26, which is different than the annual reporting requirement to file an affidavit.

The affidavit can be filed electronically using the Georgia Government Transparency & Campaign Finance Commission’s (*formerly known as the State Ethics Commission*) website <http://ethics.ga.gov>. If a board member does not already have a PIN number for using the e-filing feature then they must mail the Commission a signed and notarized copy of the PFD PIN Application form available on the website (<http://ethics.ga.gov/filer-information/candidates-candidate-committees/>) and attached to this memo. The Commission will then send the board member an email with their individual PIN and website login information. Training on this process can be found at <http://ethics.ga.gov/how-to-electronically-file-a-pfd-or-affadavit/>.

Information for first time filers can be found at <http://www.ethics.state.ga.us/efiling/EFilingLogin.aspx>.

This memo is not intended to be a thorough analysis of the state ethics laws and each individual should seek the information necessary to understand their personal obligation to comply with the law. If you have questions about this process you can contact the Georgia Government Transparency & Campaign Finance Commission at 404.463.1980.

Background

The State Code of Ethics for boards, commissions and authorities can be found in O.C.G.A. § 45-10-3 and states that it applies to “Notwithstanding any provision of law to the contrary, each member of all boards, commissions, and authorities created by general statute...”. The requirement for public officials and employees to file yearly disclosure statements concerning business transactions is established in O.C.G.A. § 45-10-26. This code section directs these disclosure statements to be submitted to the Georgia Government Transparency & Campaign Finance Commission (*formerly known as the State Ethics Commission*) formed under O.C.G.A. § 21-5-4. The link between the term public official and public officer and board member is made in O.C.G.A. § 21-5-50(a)(2) and a public officer is defined in O.C.G.A. § 21-5-3(22)(E) as “the executive director of each state board, commission, or authority and the members thereof;”.

2021 YEAR AT A GLANCE

Community Resource Committee (CRC)	2nd Wed. 9:00 - 10:30 AM
Transportation Air Quality Committee (TAQC)	2nd Wed. 10:30 - 12:00 PM
Governance Committee (GOV)	2nd Wed. 12:00 - 1:20 PM
ARC Board (ARC)	2nd Wed. 1:30 - 3:00 PM
Atlanta Regional Workforce Development Board (ARWDB)	4th Wed. 10:30 - 12:00 PM
Advisory Committee on Aging (ACA)	4th Wed. 12:30 - 2:30 PM
Metropolitan North GA Water Planning District (MNGWPD)	1st or 2nd Wed. 9:00 - 12:00 PM
Senior Policy Group (SPG)	TBD

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