

DATE: October 27, 2021

TO: Atlanta Regional Workforce Development Board

FROM: Rob LeBeau, Director - ARWDB

**SUBJECT: PROPOSED ACTION – Approval of the NextGen Program High Poverty Area Policy (NGPP 02-03)**

**Requested Action (What)**

To approve the revised High Poverty Area Policy (NGPP 02-03).

**Reason (Why)**

The purpose of this revised policy is to:

- Reduce the eligible community recruitment poverty percentage rate from 25% to 30% to align with State Policy.
- Remove the outdated Census Tract Geography data.
- Update the Search Tool used to locate high poverty areas.
- Include the documentation requirement to validate youth enrollment in the WIOA program using the high poverty area eligibility barrier.
- Add and delete definitions used throughout the policy.
- Update to the latest local, state, and federal references.

**Timeframe (When)**

Upon approval by the ARWDB, the policy would become effective immediately for distribution to and use by the NextGen Program staff and Service Providers.

**Impact (Who and How Much)**

The policy within itself does not have any financial impact; however, the policy provides an opportunity for those youth residing in the high poverty area census tract who are seeking to participate in the NextGen Program to be automatically considered low-income for WIOA eligibility.

**Recommendation**

This action comes as a recommendation from the NextGen Committee (NGC).



**NextGen Program**  
Connecting Talent with Opportunity  
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## HIGH POVERTY AREA

### POLICY: NGPP 02-03

ARWDB Approved: ~~December 11, 2018~~

**DATE:** ~~November 26, 2018~~ August 2021 (Revised)  
**TO:** ARC/ARWDB Staff & NextGen Service Providers  
**FROM:** Marsharee O'Connor, NextGen Program Director  
**SUBJECT:** Guidance & Guidelines for Serving Individuals in a High Poverty Area

#### 1 – CONTENTS

This section outlines the number and title associated with each section throughout the document.

- |   |                                      |
|---|--------------------------------------|
| 2. Purpose  | <u>6. Documentation of Residence</u> |
| 3. Policy   | 7. Definitions                       |
| 4. Provisions   | 8. Attachments                       |
| <del>5. Census Tract Geography</del>                                | 9. Action Required                   |
| <del>6-5. _____</del> Locate Address Correlated to the Census Tract | 10. Inquires                         |
|   | 11. Policy Effective Date            |

#### 2 – PURPOSE

To establish a policy providing guidance and guidelines in the provision of Title 1-B, WIOA sec. 129, Use of funds for Youth Activities, 20 CFR § 681.260, youth living in a high poverty area. The policy serves to establish a process for conducting WIOA eligibility certification to determine low income of a youth living in a high poverty area.

#### 3 – POLICY

WIOA 129 (a)(2), a youth living in a high-poverty area automatically meets the low-income barrier criterion for WIOA eligibility. A high-poverty area is a "Census tract, a set of contiguous Census tracts, Indian Reservation, tribal land, or Native Alaskan Village or county that has a poverty rate of at least ~~25~~30% as determined every five (5) years using ACS five-year data." The ACS is the

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#### REFERENCES:

*Federal CFR – (Final Rules & Regulation) 20 CFR – § 681.260; and § 684.130*  
*State Workforce (TCSG) – Policies and Procedures Manual ~~3.4.4 11/20/2017~~02/18/2021*  
*TEGL No. – ~~23-1408-15, TEGL-08-1519-16 Attachment 2, and 21-16, and 23-14~~*  
*Uniform Guidance – 2 CFR Part 200*  
*WIGS PS – 15-002*  
*WIOA Public Law Sec. – 113-128 and 129(a)(2)*

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source that collects and provides detailed data every five years about social, economic, demographic (population) and housing for communities across the United States.

#### 4 – PROVISIONS

A youth who resides in an area defined as a “high poverty area” as indicated on the applicable census tract ~~listing provided by TCSG, OWD~~ shall automatically meet the low-income eligibility criteria under WIOA regardless of ~~their~~ household income. ~~Of the seven ARWDB workforce service area (counties) three counties (Clayton, Gwinnett, and Rockdale) have census tracts that meet the 25% or greater poverty rate.~~ Therefore, all youth residing in a “high poverty area” ~~these census tracts~~ who are seeking to participate in the WIOA youth program will automatically be considered low-income.

#### Expand Definitional Element

The following criteria are in addition to the WIOA requirement to define a residence in a “high poverty area” as outlined above. These provisions are meant to meet the intent of the WIOA law and regulations and to expand definitional elements that will allow more youth to be WIOA eligible consistent with community needs.

~~1.~~ A youth living in:

- (a) Public Housing – Government owned housing provided for eligible low-income family; or
- (b) Subsidized Housing (Income Based-Housing) – Privately owned housing where the owner offers reduced rents to low-income tenants, or
- (c) Housing Choice Voucher (Section-8 Program) – Rent assistance provided to eligible low-income family.

❖ Must receive 100% housing voucher in rental assistance.

#### 5 – CENSUS TRACT GEOGRAPHY

##### LOCAL AREA 7

#### REFERENCES:

*Federal CFR – (Final Rules & Regulation) 20 CFR – § 681.260; and § 684.130*  
*State Workforce (TCSG) – Policies and Procedures Manual 3.4.4 11/20/201702/18/2021*  
*TEGL No. – 23-14, 08-15, TEGL 19-16 Attachment 2, and 21-16, and 23-14*  
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### ~~Census Tracts meeting "High Poverty" Definition—~~

~~(25% or more population below poverty level for the past 12 months (2009-2013 ACS))~~

Id	Geography	Pop	Pop Below poverty	Below Poverty %
1400000US13063040202	Census Tract 402.02, Clayton County	2595	934	36
1400000US13063040302	Census Tract 403.02, Clayton County	4709	1496	31.8
1400000US13063040303	Census Tract 403.03, Clayton County	7271	3047	41.9
1400000US13063040306	Census Tract 403.06, Clayton County	3852	1954	50.7
1400000US13063040308	Census Tract 403.08, Clayton County	4703	1949	41.4
1400000US13063040413	Census Tract 404.13, Clayton County	7637	2476	32.4
1400000US13063040415	Census Tract 404.15, Clayton County	5103	1736	34
1400000US13063040417	Census Tract 404.17, Clayton County	4285	1972	46
1400000US13063040516	Census Tract 405.16, Clayton County	6057	2386	39.4
1400000US13063040518	Census Tract 405.18, Clayton County	5208	1998	38.4

#### REFERENCES:

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*TEGL No. – 23-14, 08-15, ~~TEGL 19-16 Attachment 2, and 21-16, and 23-14~~*

*Uniform Guidance – 2 CFR Part 200*

*WIGS PS – 15-002*

*WIOA Public Law Sec. – 113-128 and 129(a)(2)*

1400000US13063040519	Census Tract 405.19, Clayton County	3840	1359	35.4
1400000US13063040520	Census Tract 405.20, Clayton County	3040	935	30.8
1400000US13063040526	Census Tract 405.26, Clayton County	5335	1673	31.4
1400000US13063040611	Census Tract 406.11, Clayton County	6534	2327	35.6
1400000US13063040612	Census Tract 406.12, Clayton County	5285	1813	34.3
1400000US13135050211	Census Tract 502.11, Gwinnett County	5087	1781	35
1400000US13135050304	Census Tract 503.04, Gwinnett County	5424	1760	32.4
1400000US13135050306	Census Tract 503.06, Gwinnett County	4768	1845	38.7
1400000US13135050319	Census Tract 503.19, Gwinnett County	5320	1647	31
1400000US13135050320	Census Tract 503.20, Gwinnett County	5304	2489	46.9
1400000US13135050417	Census Tract 504.17, Gwinnett County	5900	2369	40.2
1400000US13135050418	Census Tract 504.18, Gwinnett County	6694	2255	33.7
1400000US13135050422	Census Tract 504.22, Gwinnett County	8404	3106	37
1400000US13135050423	Census Tract 504.23, Gwinnett County	6836	2512	36.7

#### REFERENCES:

*Federal CFR – (Final Rules & Regulation) 20 CFR – § 681.260; and § 684.130*

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1400000US13135050434	Census Tract 504.34, Gwinnett County	7812	2949	37.7
1400000US13135050539	Census Tract 505.39, Gwinnett County	4836	1657	34.3
1400000US13135050542	Census Tract 505.42, Gwinnett County	5023	1621	32.3
1400000US13247060201	Census Tract 602.01, Rockdale County	4291	1405	32.7

## 6-5 – LOCATE ADDRESS CORRELATED TO THE CENSUS TRACT

To determine if a youth's residence is located in a "high poverty area", visit ~~either one of the~~ following search tool ~~options~~:

### Search Tool:

- Open website link:  
[https://www.google.com/maps/d/viewer?mid=1Xk\\_S91keHe9q6iZzuAeGwfMvtZBgxzBU&ll=33.88484528269274%2C-84.19066741611186&z=12](https://www.google.com/maps/d/viewer?mid=1Xk_S91keHe9q6iZzuAeGwfMvtZBgxzBU&ll=33.88484528269274%2C-84.19066741611186&z=12)
- Click the magnifying glass to search for an address.
- The "high poverty area" is indicated by the blue shaded areas on the map.

#### 1. Option One:

- ~~Go to the FFIEC website:~~  
<https://geomap.ffiec.gov/FFIECGeocMap/GeocodeMap1.aspx>
- ~~Enter the complete address indicated on the NextGen Program application and click "Search". In the details located in the left column, find the Tract Code. In the table above, under Geography, you will locate a correlating number. All of the Census Tracts on this table are within a "High Poverty Area".~~

#### 2. Option Two:

### REFERENCES:

*Federal CFR – (Final Rules & Regulation) 20 CFR – § 681.260; and § 684.130*  
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- ~~Go to the American Fact Finder website: [www.FactFinder.Census.Gov](http://www.FactFinder.Census.Gov).~~
- ~~Locate the “Address Search” section and click on the “Street Address” link.~~
- ~~Enter the complete address indicated on the NextGen Program application.~~
- ~~Under “Geography Results”, select Census Tract (seventh option on the list) and left click in the census tract hyperlink.~~

**Disclaimer** – The search tool utilized to verify census tract is often changing, refer to ARC staff to ensure that you are using the latest search tool. ~~or refer to TEGl 21-16 and follow the instructions for using “FactFinder.Census.Gov”.~~

## 6 – DOCUMENTATION OF RESIDENCE

The Career Advisor must print the document(s) to validate youth residence in a high poverty area and upload it to the WorkSource Georgia Portal (also known as VOS).

## 7 – DEFINITIONS

- |  |   |
|--|---|
| ▪ <b>ACS</b> – American Community Survey   | ▪ <b>Sec./ §</b> – Section  |
| ▪ <b>ARC</b> – Atlanta Regional Commission                                       | ▪ <b>TCSG, OWD</b> – Technical College System of Georgia, Office of Workforce Development |
| ▪ <b>ARWDB</b> – Atlanta Regional Workforce Development Board                    | ▪ <b>TEGL</b> – Training and Employment Guidance Letter                                   |
| ▪ <del><b>FFIEC</b> – Federal Financial Institutions Examination Council's</del> | ▪ <b>VOS</b> – Virtual OneStop System ( <a href="#">Workforce Georgia Portal</a> )        |
| ▪ <u><b>CFR</b> – Code of Federal Regulations</u>                                | ▪ <b>WIG, PS</b> – Workforce Implementation Guidance, Programmatic Services               |
| ▪ <b>NGP</b> – NextGen Program   | ▪ <b>WIOA</b> – Workforce Innovation and Opportunity Act                                  |
| ▪ <b>NGPP</b> – NextGen Program Policy   |   |
| ▪ <b>NGSP</b> – NextGen Service Provider   |   |
| ▪ <del><b>PY</b> – Program Year</del>  |   |

## 8 – ATTACHMENTS

There is no attachment.

## 9 – ACTION REQUIRED

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*WIGS PS – 15-002*  
*WIOA Public Law Sec. – 113-128 and 129(a)(2)*

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ARC/ARWDB NGP shall:

- ~~ARC/ARWDB NGP will~~ take the necessary action(s) to ensure compliance with this Policy.
- ~~ARC/ARWDB NGP will~~ ensure that the NGSPs are informed, trained and provided a copy of this Policy.

## 10 – INQUIRIES

Inquiries regarding this Policy and its guidance should be directed to an ARC/ARWDB NGP staff.

## 11 – POLICY EFFECTIVE DATE

This policy shall be effective upon the ARWDB approval date indicated on the first page of this document, z and shall remain in effect until further notice.

### REFERENCES:

*Federal CFR – (Final Rules & Regulation) 20 CFR – § 681.260; and § 684.130*  
*State Workforce (TCSG) – Policies and Procedures Manual ~~3.4.4~~ 11/20/2017 02/18/2021*  
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