



Atlanta Regional Commission

Advisory Committee on Aging
Wednesday, August 23, 2023
1:00pm – 2:30pm
Meeting Minutes

Attendance:

Co-Chair, Bob Reeves
Darlene Kimes
Kim Smith
Wayne Stokes

Co-Chair, Govind Hariharan
La Wanda Folami
Julie Arnold
Greg Elder

I. Welcome Bob Reeves

- Co-Chair, Bob Reeves, called the meeting to order at 1:00pm.
- Safety Briefing – In the event of an evacuation, ARC staff will escort guests to an elevator/stairwell. If a guest becomes ill, please inform ARC staff.

II. New ACA Members Introduction & ACA Members & ARC Staff Introduction

- Co-Chair,
- Kim Smith – Henry County Representative
- Dr. La Wanda Folami – Clayton County Representative

III. Public Comment Period Bob Reeves, Co-Chair

- No registered public comment was recorded.

IV. Managers Update – Becky Kurtz, Director

- Committee members received an updated Organizational Chart, What We Do, Committee By-Laws, Annual Report, in addition to a JF&CS Service Description and a Live Beyond Expectations Top Issues Document
- Program News
 - Awaiting DAS contract execution
 - Last year of COVID/ARPA Funding
 - ARPA Grant – Received \$13.5M over 2 years
 - New pilot: Funding for individuals referred by Adult Protective Services (APS)
- Notice of Funding Availability – Available Fall 2023
 - Occurs every 2 years
- Healthcare Access Summit – Held on July 10th

atlantaregional.org

International Tower
229 Peachtree St, NE | Suite 100
Atlanta, Georgia 30303



- Closure of two Wellstar Hospitals within metro Atlanta
- Proposed Solutions
 - Reform the Certificate of Need (CON) process
 - Expand Medicaid – Expanding Medicaid may reach 500,000 Georgians vs 50,00 through the new Pathways program.
 - Inverting the Burden
 - Provide holistic care (including supporting social needs) to improve health outcomes
 - Shifting the burden of addressing racism and other inequities to institutions rather than solely on individuals.
- CO-AGE Priorities
 - Budget – Home and Community Based Services – goes to Area Agencies on Aging to address waiting lists.
 - Legislation
 - Multi-disciplinary teams for elder abuse
 - Medical assistance in dying (MAID)
- CY 23 Agency-wide Measures for A&IS
 - Major Initiatives and Programs (MIPs – Departmental Processes)
 - Key Performance Indicators (KPI Measures)
- CY 23 A&IS Services Budget -
 - July 43% of our funding – Run Rate
 - Personnel – 86/91



CY 23 Aging & Independence Services Budget

Atlanta Regional Commission Budget vs Actual 2023 July YTD (un audited)

in Millions (\$)	Actual 2023	Amended 2023 Budget	Run/ Rate	2022 Run Rate June %	Vs Benchmark 7/12 = 58%
Expenses					
Aging & Independence Services	15.79	36.86	43%	42%	-16%

Personnel Counts and Vacancy Rates 7/31/2023

Operational Departments	Vacancies								Vacancy Rate	
	Total FTEs *	Jan	Feb	Mar	Apr	May	June	July *	Current	Beg Y
Aging & Independence Services	86	9	10	11	15	15	14	14	16%	9%



V. Action Items

- Minutes from the May 24, 2023, meeting was not approved due to a quorum not being present. 8 Advisory Committee members were present.

VI. Presentations

A. Provider Presentation – Jewish Family & Career Services – Shaikeria Stallings

- Services Personal Care (Henry & Douglas) and Caregiver Services
- Mantra - Increase self-sufficiency and life quality

ADDITIONAL SERVICES / NEW & EXCITING

- Caregiver Respite Voucher Program
 - \$195,000 (OAA Title IIE & Alzheimer's Program State)
 - \$75,000 remaining for FY24 (ARPA)
- Personal Care \$50,000 (OAA Title IIb) supports older adults living in Henry & Douglas Counties
- FY23 - Served 208 clients
- 17 in-home & 9 out-of-home providers
- Priority for hospice clients and first-time caregivers accessing funds
- \$1200-\$1440 in vouchers provided to be spent over 5-6 wks
- Referrals - ARC, vendors, medical practices, Counties, and JF&CS staff/AgeWell Atlanta line
- Waitlist - Funds spent within 6 mo, which creates a waitlist of 15-20 clients for up to 6-8 wks.

Jewish Family & Career Services

HIGHEST COUNTY NEEDS

- Unrestricted personal care (10-county metro Atlanta)
- Caregivers have a greater need for on-going in-home and out-of-home assistance.



B. FY 23 Monitoring Presentation – Joy Hutcherson & Allison Davis

Senior Center Monitoring

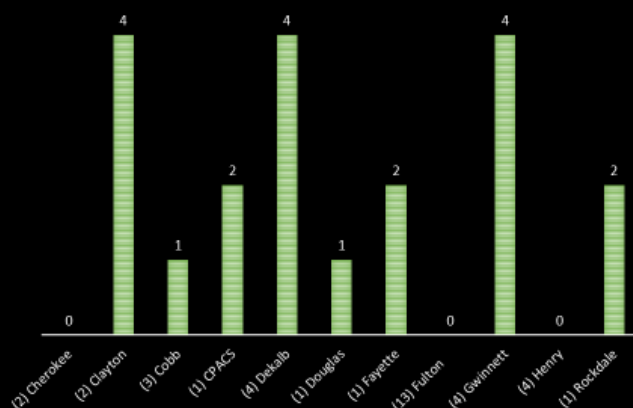
- Fire & Health Inspections
- Sanitation & Pest Contracts
- Insurance Coverage
- Staff Requirements
- Programming



Citations

*Most frequent: Client Assessments & Facility Requirements

OF CITATIONS BY PROVIDER



Congregate Meals Monitoring

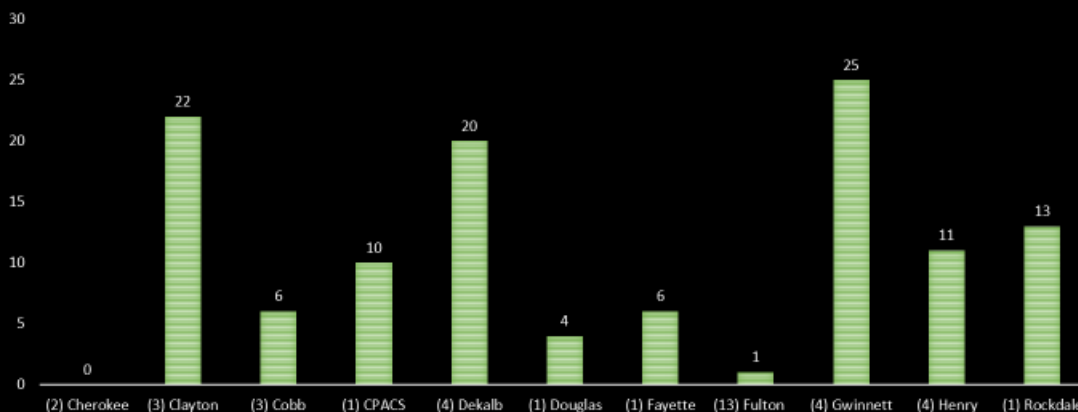
- Client eligibility (annual assessments)
- Food storage & safety
- Laws & Codes
- Meal Service Requirements



Citations

*Client Assessments: 1 missing assessment can trigger 7 citations

OF CITATIONS BY PROVIDER



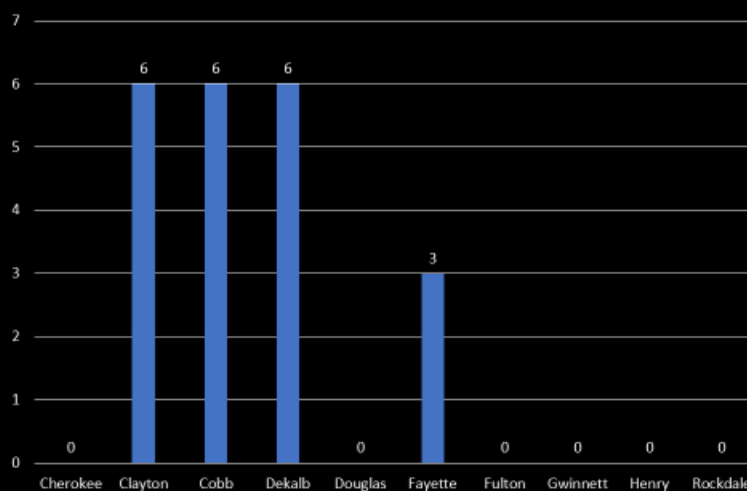
Home Delivered Meals Monitoring

- Client Eligibility (annual assessments)
- Food Storage & Safety
- Laws & Codes
- Meal Service Requirements



*All citations attributed to missing client assessments conducted annually by case managers

of Citations by Provider



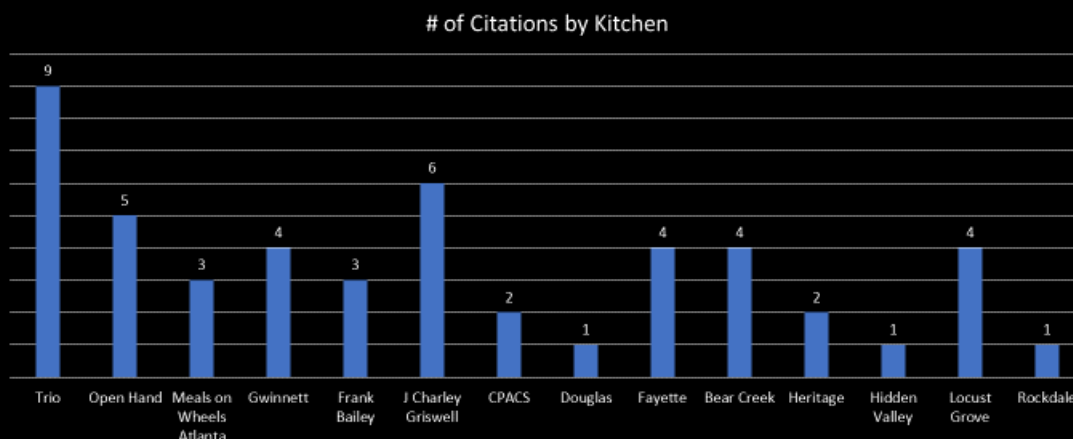
Vendor Kitchen Monitoring

- Cold Storage
- Food Storage & Safety
- Storage Areas
- Record Keeping & Reporting
- Laws & Codes
- Sanitation



Citations

*Most frequent: Cold Storage, Storage Areas, Laws & Codes



Case Management Monitoring

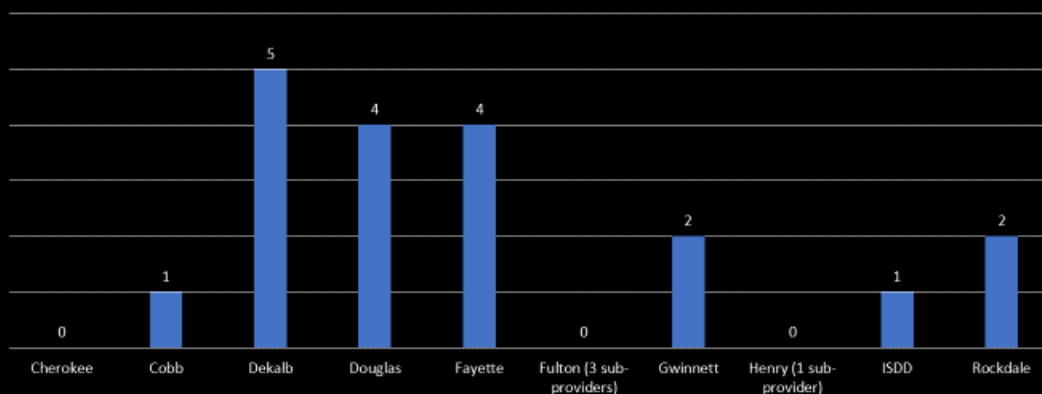
- Client Assessments
- Service Plans (Goals & Action Steps)
- Documentation
- Forms
- Staff Qualifications
- Training & Professional Development



Citations

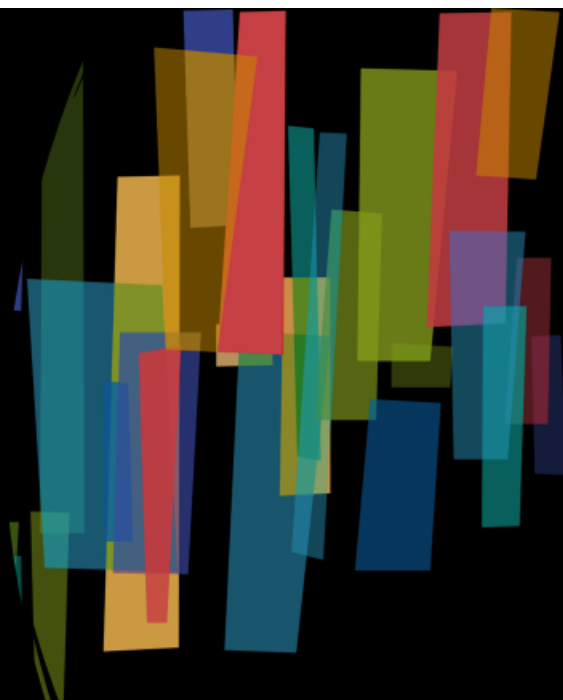
*Most Frequent: Missing Forms, Assessments, and Service Plans

Total # of Citations by Provider



Average Caseload per Case Manager

- Cherokee – 85
- Cobb – 67
- DeKalb – 70
- Douglas – 87
- Fayette – 59
- Fulton – 50
- Gwinnett – 170
- Henry – 77
- ISDD – 26
- Rockdale – 99



In-Home Services Monitoring

- Service Agreements & Plans
- Supervisory Visits
- Client Record Keeping
- Client Assessments
- Staff Qualifications, Training & Professional Development



Most Frequent Citations

- Missing components in staff files
- Supervisory visits
- Service Initiation Dates



FTA 5310 Transportation Monitoring

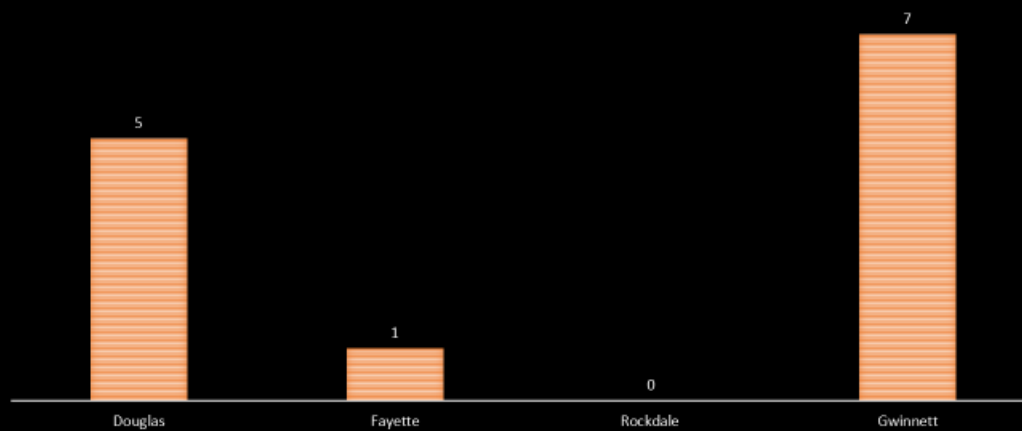
- Douglas – Voucher Program
- Fayette – Provider Fleet
- Gwinnett – Sub-Providers
- Rockdale – Voucher Program



Citations

*Most frequent citation: Driver Requirements

TOTAL # OF CITATIONS BY PROVIDER



Older Americans Act Transportation Monitoring

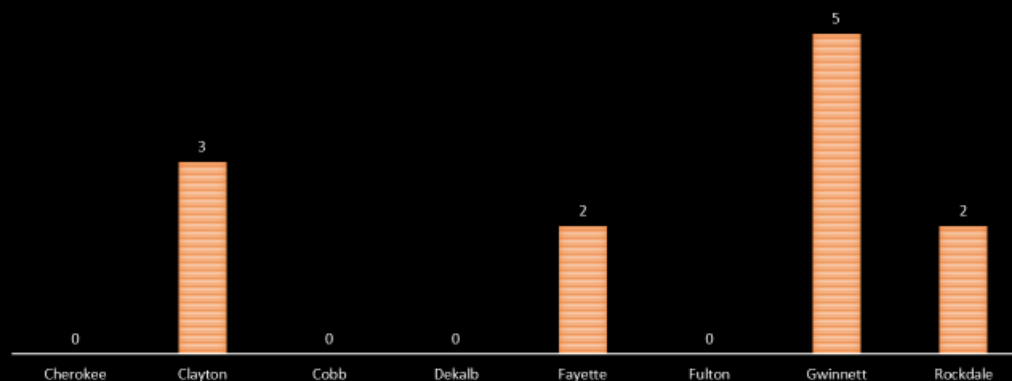
- Cherokee – Sub-Provider (CATS) & Voucher Program
- Clayton – Sub-Provider (MLB)
- DeKalb – Sub-Provider (OWL)
- Fayette – Provider Fleet
- Fulton – Sub-Provider (Transdev)
- Gwinnett – Sub-Provider (Immaculate & Koch/All Stars)
- Rockdale – Provider Fleet



Citations

*Most frequent citation: Vehicle Obligations

TOTAL # OF CITATIONS BY PROVIDER



Corrective Action Plans (CAP)

A CAP is a method of documenting non-compliance:

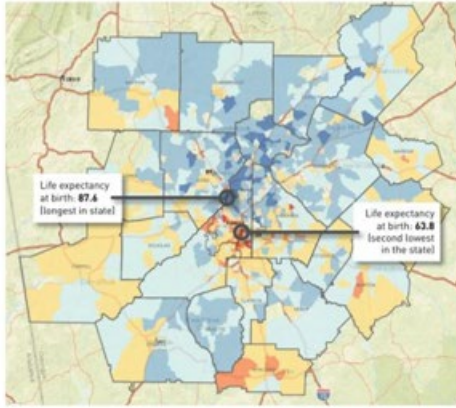
- Identifies root causes
- Captures measurable, achievable solutions
- Correction deadlines
- Helps in preventing reoccurrence



C. Live Beyond Expectations Update – Arin Yost

Live Beyond Expectations Regional Strategic Plan Framework
<https://cdn.atlantaregional.org/wp-content/uploads/live-beyond-expectations-framework-final-91520-1.pdf>

Live Beyond Expectations Background



The Goal: ... implement a strategic framework, designed to identify and address inequities that create disparities in life expectancy.

Process:

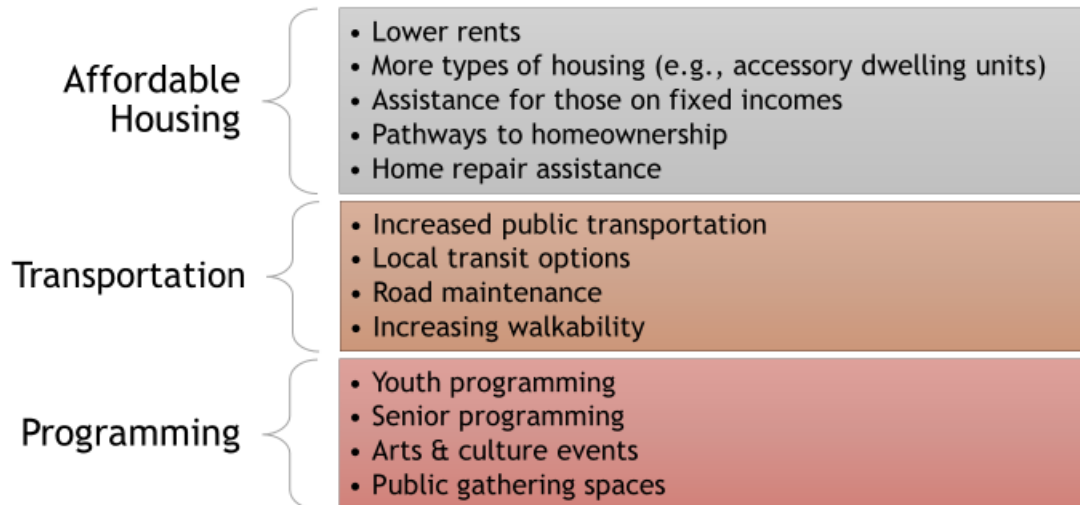
- Identify and reduce inequities that create disparities in life expectancy and quality of life
- Build organizational and community awareness of disparities
- Build capacity to address disparities

More info: www.atlantaregional.org/lbe-2020-2025

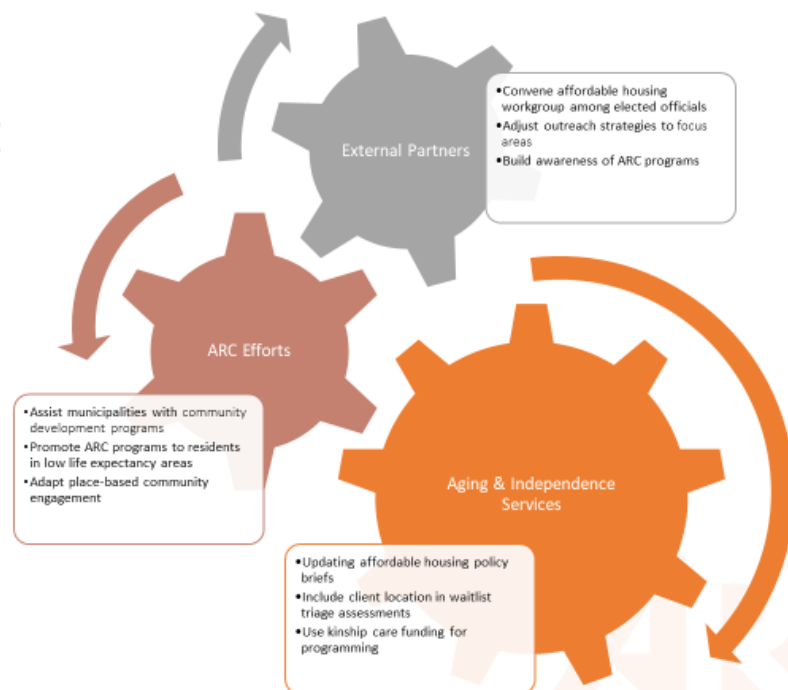
Place-Based Community Engagement



Top 3 Issues Across Region



Possible Next Steps: Rallying regional and local resources



VII. Discussion Item

A. Topics ACA Members are Interested in for 2024

a. Area Plan on Aging – Annual Action Items



- b. Building Relationships – Legislative Partners –
City/County/Commissioners/Economic
Development/State/Federal/Mayors/City
Managers/Judges/DA/Solicitor General – Administrative
Assistants
 - i. Accountability (Legislators) and Responsibility (ARC)
- c. Day at the Capitol for Aging Day – CO-AGE currently hosts
Senior Week
- d. Leave Behind Sheet – 1 pager
- e. Caucus to be formed to support initiatives – Group to advocate
year-round; include John Bayalis & Jim Jaquish

VIII. Announcements Becky Kurtz

- A. Next ACA meeting will be held on October 25, 2023.
- B. State of the Region will be held on October 27, 2023.
- C. Request an updated ACA Roster, Minutes, and Link to LBE Plan

IX. Adjourn

The meeting adjourned at 2:30pm.