



Atlanta Regional Commission

Advisory Committee on Aging
Wednesday, December 07, 2022
1:00pm – 2:48pm
Meeting Minutes

Attendance:

Co-Chair, Dr. Ramona Jackson Jones

Robert Alexander

Darlene Kimes

Wayne Stokes

Julie Arnold

Bob Reeves

Tammy Brewer

Mildred Schmelz

Virtual Attendees:

Lin-Liang Chao

Brandi Hackett

Aysha Treadwell Cooper

Rosa Marroquin

Greg Elder

Marylou Mandell

I. Welcome Ramona Jackson-Jones

- Co-Chair, Ramona Jackson Jones, called the meeting to order at 1:01pm.
- A moment of silence was requested for late Co-chair – Dr. Lois Ricci.

II. Public Comment Period Ramona Jackson-Jones, Co-chair

- No registered public comment was recorded.

III. Committee Roll Call – Becky Kurtz

- Roll Call of Board Members was taken by Atlanta Regional Commission (ARC) staff, Becky Kurtz, Director, of Aging & Independence Services.

IV. Managers Update – Becky Kurtz, Director

This section completed after Agenda Item VI.

- FY 23 State Aging Services Grant: Amendment 1
 - Primarily incorporates General Assembly FY23 appropriations actions from 2022 session
 - No contract yet; received allocation notice on Sept 30
 - Net increase: \$1,374,120
- How ARC plans to use the increased \$: Dementia Care Specialist at ARC
 - \$1.2 M (90%) to expand existing services with current providers
Based on FY 23-24 awards
 - \$100K –Notice of Funding Availability (NOFA), posting this week

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- Culturally appropriate information and assistance –add provider
- Pilot: development of the Villages model
<https://www.vtvnetwork.org/>
- Federal appropriations -FY23 started October 1, 2022
 - Both House and Senate committees marked their versions (with some Older Americans Act increases) last summer
 - No appropriations bill has passed yet awaiting House/Senate agreement
 - Continuing Resolution (CR) expires December 16, 2022
 - Likely another CR with level funding before year end
- Interest in off-site meeting in 2023?
 - Senior center?
 - Other service location?
 - We welcome your thoughts!

V. Action Items

Review Minutes from July 27 and September 28, 2022,

- It was determined that there were not enough advisory committee members present at the time of Roll Call to form a quorum.
Recommended minute meetings from the July 27, 2022, September 28, 2022, and December 7, 2022, be postponed until January 25, 2023, meeting to approve minutes.

Resolution in memory of Co-Chair Lois Ricci

VI. Presentations

A. Quality Team Update – Alima Anderson

- Presentation Overview
 - Site visits resumed during FY22
 - Virtual monitoring via Microsoft Teams for closed locations
 - Providers with sub-grantees – responsible for monitoring their own subproviders
 - Quality Team reviewed the providers monitoring reports (held to same standards as ARC)
 - Remote client file reviews
- Three Phases of Monitoring
 - Phase I
 - Neighborhood Senior Centers (NSC), & Nutrition Services [Congregate Meals, Home Delivered Meals (HDM), Food Prep/Vendor Kitchens]

- Phase II
 - Case Management (CM), & In-Home Services [Homemaker (HMK), Personal Care (PC), Caregiver/Respite (Res)]
- Phase III
 - Transportation services (OAA & 5310)
- Phase 1 – Senior Centers
 - 12 of 38 (31%) – Noncompliant client eligibility requirements
 - Why? Missing client assessments
 - Determination of Need – Revised (DON-R)
 - Nutrition Screening Initiative (NSI)
 - Food Security Survey
 - Income Worksheet (except congregate)
- Food service/sanitation
 - 3 Centers (8%) – Noncompliant with food service /sanitation
 - Why? 2 Centers missing advanced meal reservation system
 - 1 Missing waiver of liability for food taken from the center
- Congregate Meals
 - 11 Centers (29%) – Cited for missing required client assessments OR
 - Missing NSI 6+ referrals for participant nutrition counseling
- Other issues:
 - 4 (11%) Centers with expired insurance certificates
 - 1 (.03%) Missing current fire inspection
- Home Delivered Meals
 - Citations
 - 4 of 10 agencies (40%) - Cited for non-compliance to client file requirements.
 - Related to missing client assessments.
 - Improved performance
 - 10% Improvement over previous year's noncompliance findings.
 - Why? One agency subcontracted client assessments to outside case management.
 - Food Prep/Vendor Kitchens
 - 13 Food Prep/Vendor kitchens - provide Congregate and/or HDM for 12 agencies
 - Kitchens monitored by contracted dietitians



- 44 Citations among 10 kitchens – Avg. 4 citations per kitchen
- 45% - (20) Cold Storage – (refrigerator, freezers, coolers, appliance temps, etc.)
- 32% - (14) Storage Areas – (include other food or supply storage areas, cleanliness, pest control, etc.)
- 11% - (5) Food Preparation – (cleanliness of food prep areas & equipment, properly operating thermostats & hot-holding equipment, etc.
- 12% - Other Misc. citations
- Phase II - Case Management
 - Desk reviews & Virtual monitoring via Microsoft Teams
 - Grantees w/o subproviders - monitored directly by ARC
 - Grantees with subproviders - monitored their own subproviders
 - Quality Team monitored the grantees' performance based on the agency's monitoring results for their subproviders.
 - 11 Agencies provided Services
 - 9 Counties in Atlanta Region
 - 2 Non-government organizations
 - CVI – Center for the Visually Impaired
 - ISDD – Innovative Solutions for Disadvantage & Disability
 - (6 of 11) 55% Received Citations
 - Missing or inadequate file documentation & missing or late client assessments accounted for majority of citations
 - Included issues such as:
 - Missing service plans, notification forms, income worksheets
 - Late assessments
 - Inconsistency between assessments & documentation
 - Phase II - Homemaker services
 - 7 – Grantees with 10 subproviders
 - 100% of monitoring findings resolved before report submissions
 - 5 – Agencies directly provide HMK & monitored by ARC



- 15 citations (avg. 3/org.)
- Findings resolved for:
 - Missing Annual Assessments
 - Missing Service Agreements
 - Missing Service Plans
- Phase II - Personal Care services
 - 4 – Grantees (10 subproviders)
 - 100% of monitoring findings resolved before report submissions
 - Findings resolved for:
 - Missing Annual Assessments
 - Missing Service Agreements
 - Missing Service Plans
- Phase II - Caregiver/Respite Care services
 - 6 – Grantees (11 subproviders)
 - 100% of monitoring findings resolved before report submissions
 - Findings resolved for:
 - Service Agreements
 - Client Records
 - Personnel Records (missing emergency contact and TB screening document)
 - Service Initiation document
 - Administrative Requirements (annual evals, ID badges)
- Phase III Transportation Services
- 2 Program Types:
 - OAA - GA DHS/DAS funded
 - FTA (5310) - GA DHS funded
- Several agencies provided both types of transportation.
 - Destinations include Senior centers, Dr. Appts, shopping, etc.
 - On-site monitoring by ARC for 4 providers with fleet vehicles.
 - 6 Providers (non-fleet) monitor their own subgrantees
- Transportation (Summary)
 - 6 of 10 providers (60%) received 22 citations
 - Avg. 3-4 citations per agency

- 5 of 6 providers (83%) resolved all corrective actions for FY22
- 1 Remaining nearing completion
- Most frequent finding – Issues with Annual Safety Inspections:
 - Missing mechanic certifications
 - Missing body interior inspections by certified mechanic
 - First aid kit, fire extinguisher, windows, seatbelts, etc.
 - Citations from findings related to Vehicle Requirements & Monitoring specifications
 - Inoperable windows, interior lights
 - Missing driver requirements related to Driver Requirements & Monitoring specifications
 - Gemalto background checks, CPR/First Aid training
- Resolution for all services
 - All three monitoring phases - agencies required to submit CAPs within 30 days (*if applicable*)
 - CAP focused on correction & prevention of re-occurrences
 - Accommodations made if more time needed for corrections
 - Approval letters provided when all issues resolved satisfactorily

B. MapHabit Presentation – Matt Golden, CEO

Opportunity to improve quality of life & independence of older Georgians with memory care impairment (MCI) or mild/moderate dementia

- <https://www.maphabit.com/>
- [MapHabit_Overview_ARC_12.05.2022.pptx \(dropbox.com\)](#)
(Right click to open presentation – Open Hyperlink)

C. Trualta Presentation: Innovation in Family Caregiving – Nastran Anderson, Chief Revenue Officer

- <https://www.trualta.com/>



Atlanta Regional Commission

- <https://centrestack.atlantaregion.com/portal/s/75209191001584838032.pptx>
(Right click to open presentation – Open Hyperlink)
- https://atlantaregional-my.sharepoint.com/personal/sbyrd_atlantaregional_org/Documents/Documents/Committee%20Meetings/ACA/ARC%20Trualta%20Overview%202022_.pdf
(Right click to open presentation – Open Hyperlink)

D. Provider Presentation – Henry County Senior Services – Traci Terrell

Henry County Senior Services

☒ **SERVICES OFFERED**

- ☐ Case Management
- ☐ Congregate Meals
- ☐ Home Delivered Meals
- ☐ Homemaker
- ☐ Senior Recreation- four (4) Senior Centers
- ☐ Transportation- through Tansit Dept.
- ☐ Information and Assistance
- ☐ Health and Wellness
- ☐

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ADDITIONAL SERVICES / NEW & EXCITING

- Fitness center at Heritage-all centers have equipment
- New Health and Wellness Coordinator, Olivia Martin. Great new programming on the way!
- Facilities got much needed upgrades
- Trike program at Heritage, sponsored by AARP
- Public access WIFI
- P/T bus driver for offsite daytrips

HIGHEST COUNTY NEEDS

- Affordable Senior Housing
- Transportation
- Access to affordable medical care and prescriptions
- Rising food costs



Home & Community Based Services Provider Network

VII. Announcements Becky Kurtz

A. Upcoming ACA Committee Meeting – January 25, 2023

VIII. Adjourn

The meeting adjourned at 2:48pm.