



# 2024 Budget & Work Program

# 2024 Schedule and Process

# Budget Schedule 2024

2023

June					July					August					September				
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr
			1	2							1	2	3	4					1
5	6	7	8	9	3	4	5	6	7	7	8	9	10	11	4	5	6	7	8
12	13	14	15	16	10	11	12	13	14	14	15	16	17	18	11	12	13	14	15
19	20	21	22	23	17	18	19	20	21	21	22	23	24	25	18	19	20	21	22
26	27	28	29	30	24	25	26	27	28	28	29	30	31		25	26	27	28	29
					31														

October					November					December				
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr
2	3	4	5	6			1	2	3					1
9	10	11	12	13	6	7	8	9	10	4	5	6	7	8
16	17	18	19	20	13	14	15	16	17	11	12	13	14	15
23	24	25	26	27	20	21	22	23	24	18	19	20	21	22
30	31				27	28	29	30		25	26	27	28	29

June 29 - Prep Session Departments Budget	✓
July 18 - Training Session Departments	✓
August 9 - Provide Budget Preparation Materials to Departments	✓
September 1 - All Budget and Work Program Info to Finance	✓
September 18 - 22 Budget Hearings	✓
September 25 - 29 Executive Investment Council Discussions	✓

October 9 - Final Unified Planning Work Program Numbers	✓
October 23 - Review Budget with Treasurer and Chairman	✓
October 25 - Budget Provided to the Board / Bars Meeting	✓
November - 8 Board Discussion Budget and Work Program First Chance to Adopt Budget and Work Program	Today
Dec 13 - Adoption Budget and Work Program, if not approved Nov 8.	

✓ Complete

# 2024 Budget Process Highlights

- **Process started earlier**
  - Process began in June as opposed to August
  - Submission of information to EIC in September for prioritization
  - Proposed budget to be provided to the board on October 25<sup>th</sup>
- **Additional Information was collected**
  - Financial : More Detail About Funding Sources, Cost Centers, and Contract Information
  - Operational : MIPs, KPIs along our Performance Framework
- **Executive Investment Council (EIC)**
  - Departmental Hearings
- **Budget and Work Program Document**
  - Different look, feel and information. Incorporates all aspects of performance management structure.

# 2023 Results

# 2023 Budget vs Forecast

<i>In Millions (\$)</i>	Amended 2023 Budget	Forecast 2023 Actual	
Total Revenues	\$ 109.9	\$ 86.1	
Total Expenses	\$ 110.2	\$ 85.6	
*Projected increase/(-) reduction in Fund Balance	\$ (0.28)	\$ 0.48	
Fund Balance - Beginning	\$ 15.5	\$ 16.6	**
Fund Balance - Ending	\$ 15.2	\$ 17.1	
	A	B	
Fund Balance % Exp.	13.8%	20.0%	
Change Fund Balance Budget vs Forecast		\$ 1.85	B-A

\*\* Change in beginning fund balance is the difference between projection and actual 2022 results

## Expenditures: Lower than Budgeted

### Mobility Services

1. Contracting: Delays with review process and procedures. Long routing process including internal and external partners

### Homeland Security

1. Procurement delays resulting from the national supply chain disruption affected the purchase of equipment
2. Performance period for grants was extended beyond 2023.
3. The pandemic impacted staffing levels among public safety communities, causing diminished stakeholder engagement

# 2023 Accomplishments

- Introduced a new performance management program to track major initiatives and programs (MIPs), and operational performance through key performance indicators (KPIs)
- Hosted a Workforce summit to evaluate the regions' workforce capacity along IJJA project implementation goals
- Successfully completed quadrennial Metropolitan Planning Organization (MPO) review
- Completed a key outreach initiative informing jurisdictions in the Metro Water District about the implementation of the 2022 Water Resources Management Plan
- Completed a comprehensive assessment of our enterprise resource planning (ERP) system
- Fully staffed The Office of General Counsel
- Regional Transportation Demand Management Plan was approved by the Board
- Organized health summit and received grant award to develop health equity study

# 2024 Budget Proposal

# 2024 Proposed Budget

<i>In Millions (\$)</i>	<b>Proposed 2024 Budget</b>
<b>Total Revenues</b>	<b>\$ 103.5</b>
<b>Total Expenses</b>	<b>\$ 103.9</b>
<b>*Projected increase/(-) reduction in Fund Balance</b>	<b>\$ (0.41)</b>
<b>Fund Balance - Beginning</b>	<b>\$ 17.1</b>
<b>Fund Balance - Ending</b>	<b>\$ 16.7</b>
<b>Fund Balance % Exp.</b>	<b>16.1%</b>

## Highlights

Budget and Work Program is balanced with a combination of revenues and the use of fund balance

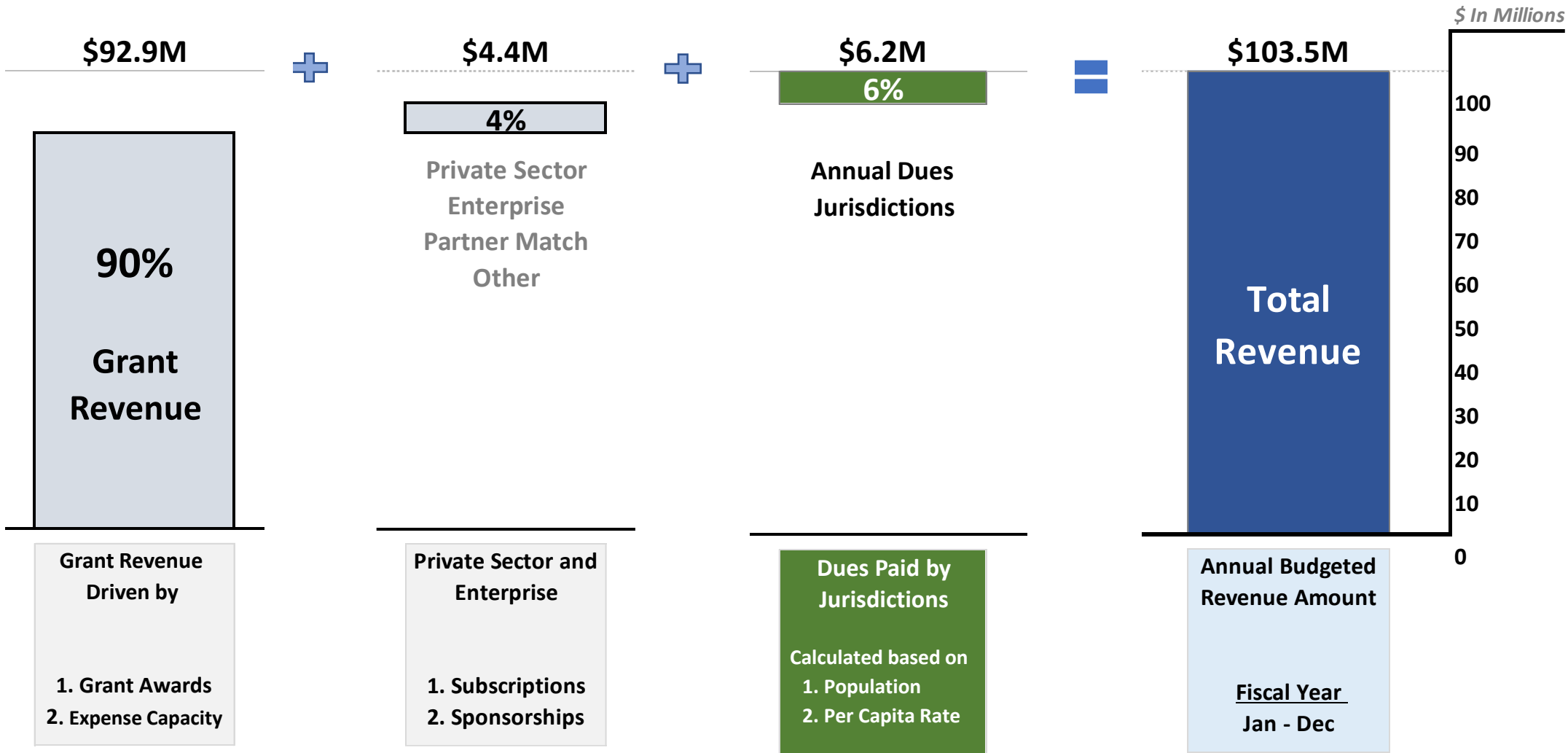
Reduction of approximately 10% vs 2023 Adopted Budget. Reduction primarily due to:

- Better budgeting and expenditure capacity assessment for the Transportation Access Department
- Extension of performance period for Homeland Security grants

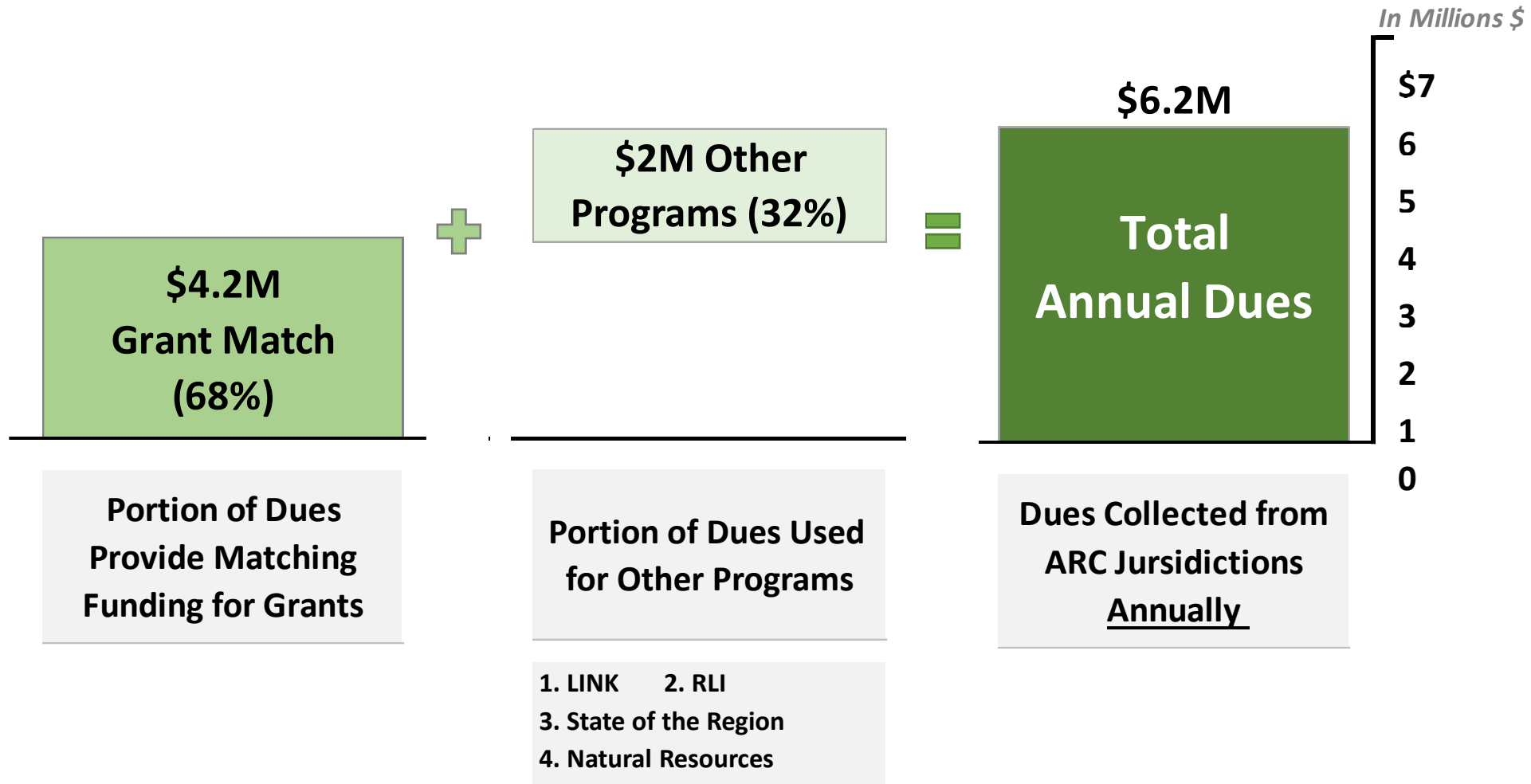
Proposed budget includes appropriated unallocated reserve of \$175K (approx. 3% of annual dues)

- Reserve will provide the agency with resources to address unknown cost pressures, emergencies, and to take advantage grant opportunities

# 2024 Revenue Budget - \$103.5 million



# 2024 Annual Dues - \$6.2 Million Funding Allocation



# 2024 Budget Structure

## Expense Budget

Operational Group		Administration & Other Programs Group	
Research & Analytics	88% of Annual Budget	Executive Director and CEO	12 % of Annual Budget
Community Development		External Affairs and Strategy	
Natural Resources	Direct Program Costs (Excluding Indirect Allocation)	General Counsel/Compliance	Admin Costs Allocated to Operational Programs <u>Indirect Rate</u>
Workforce Solutions		Finance Department	
Mobility Services		General Services	
Transportation Access		Information Technology	
Aging & Independence Services		Human Resources	
Homeland Security & Recovery		Chief Operating Officer	
Approx <u>\$91.3M</u>		Approx <u>\$12.6M</u>	

Approx \$103.9 Million  
Expense Budget

# 2024 Assumptions

- The agency assumed a 3% increase in salaries during the second half of the year (1.5% budget impact for the year). Implementation is contingent on economic factors (CPI)
- Benefits are estimated at 50% of salaries
- New benefits to be introduced in 2024 include transit and transportation subsidies and parental leave
- Employee and employer contributions for healthcare insurance premiums are projected to increase by 10%
- The indirect rate was set at 33.2%; the agency consolidated all its indirect cost pools into one
- The Office of the Chief Operating Officer was created as a stand-alone department
- Roles, responsibilities, and funding associated with managing the agency's website have been transitioned from the External Affairs and Strategy Department to the Information Technology Department

# 2023 Proposed Budget and Work Program by Goal (Strategic Framework)

<i>In Millions \$</i>	Competitive Economy	Livable Communities	Operational Excellence	Stakeholder Engagement	Strategic Investments	2024 Proposed Budget
<b>Budget by</b>	\$ 10.7	\$ 23.9	\$ 13.3	\$ 5.9	\$ 50.2	\$ 103.9
<b>Percentage of the Budget</b>	10%	23%	13%	6%	48%	
	<b>A.</b> Workforce Innovation and Opportunity Act <b>B.</b> Dislocated Worker <b>C.</b> Regional Economic Development	<b>A.</b> Georgia Commute Options <b>B.</b> Urban Area Security Initiative <b>C.</b> Water District Activities <b>D.</b> Air Quality Planning	<b>A.</b> Human Resources <b>B.</b> Information Technology <b>C.</b> Finance <b>D.</b> General Counsel and Compliance	<b>A.</b> Executive Director Activities <b>B.</b> Strategy and External Affairs <b>C.</b> LINK <b>D.</b> RLI <b>E.</b> MARC	<b>A.</b> Metropolitan Planning Funds <b>B.</b> Federal Transit Administration 5303 <b>C.</b> American Rescue Plan Act Funds - Seniors <b>D.</b> Community Based Services - Seniors	

**Note:** Table outlines a limited set of programs within each goal.

# 2024 Initiatives

- The Building Georgia Initiative will support training options for infrastructure sectors jobs.
- The Transportation Electrification Plan will develop a regional vision for supporting the transition of the transportation system to an electric future.
- The Natural Resources Department will create a climate action plan for the 29-county Atlanta MSA, which will make communities eligible for IJA available funding.
- Our Information Technology Department will lead the expansion of our ERP system with the goal of supporting additional functions, aligning business processes, and optimizing automation and integration of information across all areas.
- The agency will fully implement the new performance management structure that aligns agency wide goals to each departments' major initiatives and programs (MIPs), key performance indicators (KPIs) and employee specific competencies and objectives.
- Through a Medicare Advantage Plan, we plan to identify partnerships to expand the agency's capacity to serve communities in a manner that is collaborative and revenue generating.